P U B L I C N O T I C E

HEALTH DEPARTMENT OF NORTHWEST MICHIGAN
BOARD OF HEALTH MEETING

Meeting will be held at:
10:00 a.m. Tuesday, June 2, 2026
Charlevoix County Shirley Roloff Center
13513 Division St., Charlevoix, MI 49720
(231) 547-7663

ZOOM OPTION AVAILABLE

Safety Capacity
In person attendance will be limited to allow for spacing and following the Charlevoix County Shirley Roloff Center capacity limits as established by the Fire Marshall. Attendees are reminded they can also view the meeting via Zoom with the link provided. Public comment will not be allowed via Zoom.

Submission of Comments on Agenda Items
Public Comment on any agenda item may be shared through our website to address the Board of Health by clicking this link: PUBLIC COMMENT CARD. To have your comment electronically delivered to Board of Health members for review prior to the meeting, they must be submitted by 10 a.m. the day prior to the scheduled public meeting. Public comment cards submitted after that time will be printed and provided to Board of Health members at the scheduled meeting. NOTE: Public comments submitted via public comment card will be
reviewed but not read at the meeting.

Meeting Accessibility
Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in the Board of Health meeting, may request assistance by calling (231) 547-7663 or by emailing m.bosman@nwhealth.org. Requests should be made by Sunday, May 31, 2026.

The availability of Public Comment is recognized by Robert's Rules of Order and the Michigan Open Meetings Act to provide for orderly comment from the public. Public comments are welcome and are important to the Board of Health. To that end, the following information is provided:

1. Speakers are encouraged to use the podium and microphone so that Board members can clearly hear their message.

2. Before beginning, a speaker should clearly state their name.

AGENDA

BOARD OF HEALTH MEETING

10:00 a.m. Tuesday, June 2, 2026

Meeting will be held at the Charlevoix County Shirley Roloff Center

13513 Division St., Charlevoix, MI 49720

For more information, please call (231) 547-7663

ZOOM OPTION

https://us06web.zoom.us/j/89356199833?pwd=Vbv8uuFZlISrjIRX95GyPhVBkET8n7.1

Passcode: 640200

Or dial: 1 929 205 6099

Webinar ID: 893 5619 9833

Passcode: 640200

I.	Call to Order	Commissioner Hankins
II.	Opening Ceremony a. Pledge of Allegiance b. Invocation	Commissioner Hankins
III.	Roll Call	Commissioner Hankins
IV.	Approval of the Agenda a. Add or Remove Agenda Items	Commissioner Hankins
V.	Review/Approval of the Meeting Minutes from May 5, 2026	Commissioner Hankins
VI.	Public Comment (Three Minute Limit)	
VII.	Staff Reports a. Health Officer Report	Shannon Klonowski
	Written Reports Submitted By: a. Medical Director b. Family Health Director c. Environmental Health Director d. School Health Director	 Josh Meyerson Melissa Hahn Jeremy Fruk Jen Vollmer

Oral Report Submitted By:

a. Community Health Director — Janenne Pung

II. Committee Reports

a. Personnel & Finance Committee

1. April Bill and Employee Expense Approval (Action Item) — Commissioner Koontz
2. COLA 2027 (Action Item) — Shannon Klonowski

b. Program & Evaluation Committee

III. Unfinished Business

a. District Sanitary Code Amendment — Jeremy Fruk

IV. New Business

a. DCN Evaluation (Action Item) — Shannon Klonowski

b. July BOH Meeting Verification — Shannon Klonowski

V. Public Comment (Three Minute Limit)

VI. Commissioner Comment (Three Minute Limit)

VII. Adjournment

Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
10:00 a.m. May 5, 2026

Call to order: A regular meeting of the Board of Health was held at the Otsego County Library on May 5, 2026. The meeting was called to order at 10:00 a.m. by Commissioner Hankins, Chairperson. Eight (8) members of the Board of Health were in attendance establishing a quorum.

Members in attendance, roll call: Commissioners Scott Hankins, Josh Chamberlain, Terry VanAlstine, Jason Helwig, Matt Koontz, Don Mapes, Dana Wingo and Jonathan Turnbull.

Members absent/excused: None.

Staff in attendance: Shannon Klonowski**,** Dr. Joshua Meyerson, Kevin Hartley, Melissa Hahn, Janenne Pung, Jen Vollmer, Tim Hella, Jeremy Fruk, Olivia Van Elslander, Nate Damer, Carrie Miller, Casey Clement, and Melanie Bosman.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF THE AGENDA
MOTION: Commissioner Helwig made a motion to approve the agenda as presented. Commissioner Hankins made a motion to strike agenda item VIII: Committee Reports, Personnel & Finance Committee: 2) MERS Amendments, from the agenda and to approve the agenda as amended. Supported by Commissioner Mapes. Roll Call. All ayes. Motion carried.

APPROVAL OF THE APRIL 7, BOARD OF HEALTH MEETING MINUTES:
MOTION: Commissioner VanAlstine made a motion to approve the April 7, 2026, meeting minutes as presented. Supported by Commissioner Turnbull. Roll Call. All ayes. Motion carried.

PUBLIC COMMENT: Public comment was heard.

STAFF REPORTS
Shannon Klonowski, Health Officer – Oral and written reports were shared, including ADA Compliance.

Written reports:

- Joshua Meyerson, MD, MPH, Medical Director – Submitted a report on Spring 2026 Provider Update.
- Melissa Hahn, MPH, BA, RN, Director of Family Health - Submitted a report on Healthy Futures Newborn Home Visits.
- Jeremy Fruk, MSA., REHS, Director of Environmental Health – Submitted a report on Wickes Manufacturing TCE Plume Site and Well First Policy Update.
- Janenne Irene Pung, Director of Community Health – Submitted a report on Emergency Response Partnerships

Oral report:

- Jen Vollmer, MA LPC, Director of School Health and Carrie Miller, Family Nurse Practitioner and Supervisor, Gaylord Blue Devil Wellness Center – Submitted an oral report on services provided at the Gaylord Blue Devil Wellness Center.

PERSONNEL & FINANCE COMMITTEE

ACCOUNTS PAYABLE:
MOTION: Commissioner Koontz made a motion that the finance committee met to review the bills and employee expenses and would like for the full board to approve March 2026 bills in the amount of $601,399.88. Supported by Commissioner Helwig. Roll call. All ayes. Motion carried.

MOTION: Commissioner Koontz made a motion that the finance committee met to review the bills and employee expenses and would like for the full board to approve March 2026 employee expenses in the amount of $16,316.87. Supported by Commissioner Chamberlain. Roll call. All ayes. Motion carried.

PROGRAM & EVALUATION COMMITTEE:
None.

UNFINISHED BUSINESS:
None.

NEW BUSINESS:
WELL FIRST PROPOSED REVISIONS – ANTRIM COUNTY:
MOTION: Commissioner VanAlstine made a motion that the Board of Health approve and adopt the proposed revisions to the Well First Protocol for Installation of Residential Drinking Water Wells Within Areas Subject to Contaminated Groundwater, Near Mancelona and Bellaire, Michigan document, with such revisions to take effect on June 1, 2026. Supported by Commissioner Helwig. Roll call. All ayes. Motion carried.

COUNTY APPROPRIATIONS UPDATE:
Kevin Hartley, Chief Financial Officer at the Health Department of Northwest Michigan, provided a current standing of financials regarding the four counties and the 2026 Local Appropriations Request.

PUBLIC COMMENT: Public comment was heard.

COMMISSIONER COMMENT: Commissioner comment was heard.

ADJOURNMENT
Commissioner VanAlstine made a motion to adjourn the meeting. Supported by Commissioner Hankins. Voice vote. All ayes. Motion carried. Meeting adjourned at 10:48 a.m. Tuesday, May 5, 2026. The fixed date and time for the next regular meeting of the Board of Health will be June 2, 2026, at 10:00 a.m. and this meeting will be held at the Charlevoix County Shirley Roloff Center.

Respectfully submitted,

Shannon Klonowski, Health Officer
June 2, 2026

Scott Hankins, Chairperson

MEMORANDUM

Date: **June 2, 2026**

To: **Board of Health**

From: **Shannon Klonowski, Health Officer**

Re: **State-wide Public Health Campaign, *Together for Health***

The Michigan Association for Local Public Health (MALPH) in partnership with the Michigan Department of Health and Human Services (MDHHS) and local health departments is rolling out a new, state-wide public health campaign. The goal is to have all participants in public health rally around Michigan's shared vision of *health for all*. The new campaign, *Together for Health*, brings local health departments, hospitals, schools, local governments, state government, and state departments together. The idea is that it takes all of us working together to achieve *health for all* in our communities.

Together For Health is about building a stronger, more efficient system – one with stable, flexible funding, better use of data, and stronger partnerships across sectors like housing, schools, and economic development. It's about getting a better return on every public health dollar by addressing issues earlier before they become more costly emergencies.

For counties, that means fewer crises, reduced strain on emergency services and healthcare systems, and healthier communities that are more resilient and economically stable. At the local level, we hope to align this vision with your priorities so that we're not just responding to problems but preventing them together. We need your partnership to make this possible.

This campaign is just starting to be rolled out, and Dr. Meyerson, Melissa Hahn, and I attended the very first workshop for health officers and executive team members on May 20th. There will be more to come on this in the future as more materials are created. For now, please check out the website.

togetherforhealthmi.org

We invite you to partner with us, your local health department, to integrate health considerations into planning and decision-making so we can advance shared community goals together.

HEALTH DEPARTMENT of Northwest Michigan

MEMORANDUM

Date: **May 21, 2026**

To: **Board of Health**

From: **Joshua Meyerson**

Re: **Evolving use of Synthetic Kratom products and Public Health Impact**

Kratom, the leaves of a tropical tree (Mitragyna speciosa) native to Southeast Asia, has been used for centuries. Leaves can be chewed, dried for teas, or made into a powder and are consumed for mild pain relief and stimulant effects. The two primary psychoactive compounds, mitragynine and 7-hydroxymitragynine, are present with only very small amount (about 1%) of the far more potent 7-hydroxymitragynine, abbreviated 7-OH. Newer synthetic products in the US are significantly more potent with much higher concentrations of 7-OH. They are rapidly displacing traditional kratom leaf products on retail shelves, are unregulated in most states including Michigan, and are sold as powders, energy drinks, candies, gummies, and concentrated extracts. Because they are unregulated, potency may not match the labeling. Users may use the term Kratom or by strain names such as Maeng Da, Bali, Borneo, Indo, Red, White or Green Kratom.

At lower doses, these products may produce mild stimulant-like effects. At higher doses, concentrated 7-OH products have more potent opioid-like effects and come with risks of dependence, withdrawal, and overdosage similar to opioids. Severe events are often reported in relation to polysubstance use in combination with opioids, alcohol, and other drugs. Regular use of 7-OH enhanced products can lead to dependence and withdrawal symptoms including anxiety, irritability, difficulty sleeping, gastrointestinal distress, muscle aches, and runny nose. They can also interfere with how the body processes certain prescription medications. Overdosage can lead to seizures, rapid heart rate, respiratory depression (decreased breathing), and death. Naloxone administration can be used to reverse overdosage.

Michigan Poison Control has reported 347 cases involving Kratom products from 2021-2025, with a marked increase in 2025 of 116, more than double previous years. Predominantly seen in young adults 20-39 years of age, there have also been 69 cases reported in children.

The National Poison Data System reports that nationally there were 3,434 reports or poison control centers across the country in 2025, a record high and a 1200% increase compared to 2015. From 2015-2025, there were 233 reported kratom associated deaths, most involving multiple substances. With the increasing reports of kratom-related adverse effects and the increasing use of high-potency 7-OH, the FDA has moved to regulate 7-OH, not whole-leaf kratom products. These concentrated products are considered pharmacologically and toxicologically distinct from kratom leaf and have been characterized as unapproved new drugs being unlawfully marketed.

Kratom remains legal in Michigan, though a statewide ban is currently under consideration. House Bill 5537, which would completely ban the sale of kratom and its synthetic variants (such as 7-OH), passed the Michigan House of Representatives on March 18, 2026. Several states have enacted kratom-specific legislation, and ongoing surveillance through the National Poison Data System continues to track trends.

References:

1. 7-Hydroxymitragynine (7-OH)-Enhanced kratom products: What Michigan providers need to know MDHHS Public Health Bulletin March 2026
2. Increases in Kratom-Related Reports to Poison Centers — National Poison Data System, United States, 2015–2025. US Centers for Disease Control, MMWR March 26, 2026

MEMORANDUM

Date: **June 2, 2026**

To: **Board of Health**

From: **Melissa Hahn, MPH, RN Director of Family Health**

Re: **Hearing and Vision Program**

Hearing Laughter, Seeing Smiles

The Hearing and Vision programs in Michigan were started in 1949 as a part of Michigan's Public Health Code. The Health Department completes hearing screenings for children initially between ages 3-5, during kindergarten, 2nd grade, and 4th grade. Vision screening is completed once between the ages of 3-5, 1st grade, 3rd grade, 5th grade, 7th grade, and 9th grade. We also have appointments available in each county for children 6 months to 18 years by appointment for those who are not screened in their school.

Early identification of both hearing and vision concerns can alleviate impacts on physical, academic, and social/emotional development. The earlier a problem is identified the sooner it may be corrected and prevent permanent loss of hearing or vision.

We are currently wrapping up all screenings for the 2025/2026 school year and looking forward to starting to plan for the next.

The 2025 Numbers

- 5 staff members are trained to provide screenings
- 7,791 vision screenings were completed
- 4,604 hearing screenings were completed
- 536 children were referred to a Physician for hearing or vision needs

HEALTH DEPARTMENT of Northwest Michigan

MEMORANDUM

Date: **May 22, 2026**

To: **Board of Health**

From: **Jeremy Fruk, M.S.A., R.E.H.S., Director of Environmental Health**

Re: **2026 Food Program Update**

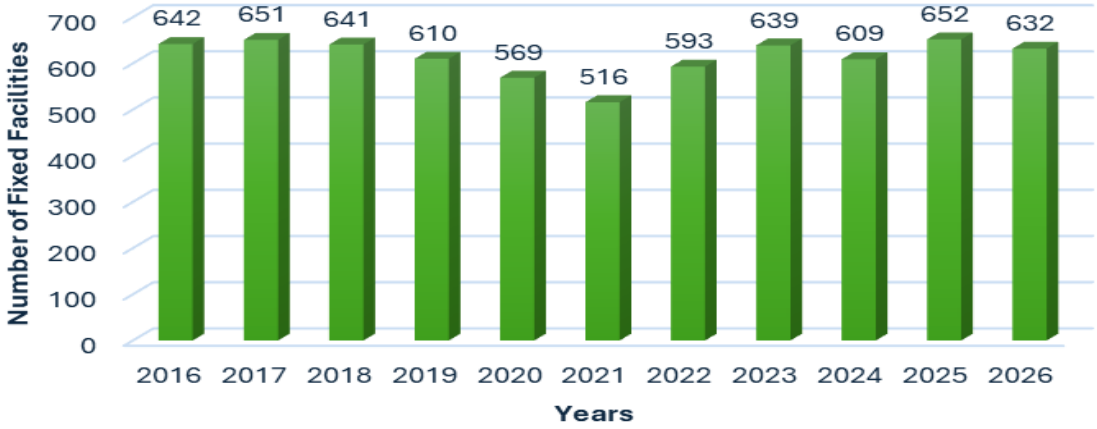
The food service program is tasked with licensing and conducting inspections for food service establishments that serve food to the public for immediate consumption. These types of licensed food establishments range from your typical brick and mortar restaurants to schools, churches, concession stands and food trucks. All these types of licensed facilities require on-site inspections. During a food inspection a sanitarian will not only point out and write violations in a facility's kitchen but more importantly, educate the food operator and staff on the proper food safety procedures to correct violations on-site. In addition, the food sanitarian becomes a point of contact for a restaurant owner/manager to obtain up-to-date information about training, education materials for staff, and new food safety information.

Below, I have provided three charts providing data on the total number of facilities, number of fixed facilities, and number of food trucks. The charts span back to 2016 and represent all four of our counties. Currently for 2026, the charts show the total number of food facilities (707), fixed facilities (632), and food trucks (75).

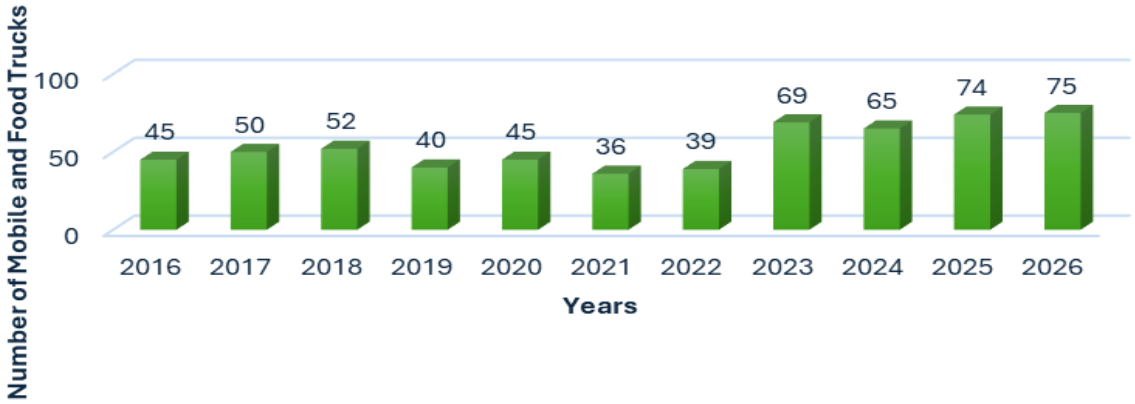
It is important to point out that our food sanitarians are usually the first contact for these new food operators during the plan review phase. The sanitarian will spend a significant amount of time during the plan review process to ensure that the new or remodeled facility will be in compliance, but they also spend just as much time guiding and educating the new operator about food safety procedures. Each sanitarian knows that time spent with a new operator will help build a good rapport and prevent violations or worse, foodborne illness in the future. The food sanitarians have worked hard every year with the influx of new plan reviews, making sure each new food operator is well educated on food safety procedures before they open their food business.

Total Number of all Licensed Food Facilities

Total Number of Fixed Facilities



Total Number of Mobile and Food Trucks



MEMORANDUM

Date: **6/2/2026**

To: **Board of Health**

From: **Jen Vollmer, MA LPC**

Re: **Rural Health Transformation Funds**

The Rural Health Transformation Program is committed to improving the health and well-being of rural communities across the country. States will implement comprehensive strategies to improve delivery of care, support providers, and advance new approaches to coordinating health care services across rural communities. Funding will be allocated over five years, from 2026 through 2030.

Health Department of Northwest Michigan (HDNW) was awarded funding through this initiative to strengthen school-based health and wellness support across Charlevoix County. Recognizing the increasing social, emotional, and health-related needs of students and families in rural communities, HDNW will work to integrate a Community Health Worker (CHW) directly into our school wellness programs.

This investment will strengthen our ability to address health related social needs, improve care coordination, and connect students and families with critical community resources. The CHW model has proven particularly valuable in our rural setting, where barriers related to transportation, healthcare access, food insecurity, housing instability, and behavioral health services continue to impact student outcomes.

The primary goals of integrating a CHW into the school setting are to:

- Improve student attendance and engagement by reducing non-academic barriers to learning
- Strengthen communication and trust between schools, families, and healthcare providers
- Increase access to preventative and behavioral health services
- Support students experiencing chronic absenteeism, mental health concerns, or unmet social needs
- Enhance coordination between school nurses, counselors, administration, and community agencies

Together, the nurse, mental health professional, and CHW will function as a collaborative wellness team focused on early intervention, prevention, and care coordination. This initiative reflects a growing understanding that student health and academic success are deeply interconnected. By investing in coordinated, community-centered care, we are creating healthier learning environments and stronger outcomes for children and families across the district.

April 2026 Bills and Employee Expenses

Suggested Motion: The finance committee met to review the bills and employee expenses and would like to make a motion for the full board to approve the APRIL 2026 bills, in the amount of $513,082.69.

Suggested Motion: The finance committee met to review the bills and employee expenses and would like to make a motion for the full board to approve the APRIL 2026 employee expenses of $18,890.86.

BOH Meeting 6/2/26

Cost of Living Adjustment (COLA)

Suggested Motion: I move to provide a 2.5% Cost of Living Adjustment for Health Department staff to be implemented in fiscal year 2027.

BOH Meeting 6/2/26

DCN

Suggested Motion: I move to terminate the dental services agreement between Dental Clinics North, the Non-Profit, and The Health Department of Northwest Michigan. Per the agreement, the 180-day written notice will be sent after the Board of Health meeting today.