HEALTH DEPARTMENT of Northwest Michigan

Environmental Health Services
Fee Schedule

Otsego County
Fee Schedule 2026

On-Site Sewage

Residential Construction Permit 423.00
Non-Residential Construction Permit (1st 1000 gallons) 645.00
Each additional 1000 gallons 140.00
Septic Tank Only Permit 268.00
Residential Construction Permit (within 30 days of Existing System Evaluation)..... 163.00
Engineered System Plan Review/Design Fee 280.00

Alternate Systems

ATS Supplemental Review and Operation Permit 600.00
ATS Operation Permit Renewal (1 yr) 50.00
Off-Site/Holding Tank Supplemental Review and Operation Permit 380.00
Off-Site/Holding Tank Operation Permit Renewal (5 yr) 125.00

Existing System Evaluation

Existing System Evaluation (Addition, remodel, successor building, change of use) 423.00
Non-Residential Existing System Evaluation (Addition, remodel, successor building, change of use)..... 645.00
Real Estate - Transfer/Refinance (Includes water analysis) 423.00
Real Estate Bacti Re-sample (Includes water analysis) 86.00
MDARD Review On-Site Well and/or Septic (includes water analysis) 645.00

Site Evaluations

Single Family Home Site..... 423.00
Each additional site..... 85.00
**Land Division Act (<1 acre) additional charge* 125.00
Non-Residential Site Evaluation 645.00

Subdivisions/Site Condos

Preliminary Evaluation (Prior to platting or development)/Expired Application Extension 670.00
Project Review (Permits will need to be applied for separately) 1,100.00
Each additional lot over 25 ..... 75.00
Community on-site wastewater system 600.00
Each additional community on-site sewage system evaluated 275.00
Water supply review (w/no individual on-site wastewater)/Storage Condo Review..... 275.00

Water Supply

Residential Well Permit, Type I and Type III (Includes water analysis) 328.00
Type II Well Permit 482.00
Conversion Evaluation 191.00

Water Samples/Northern Michigan Regional Lab (NMRL)

Bacteriology 27.00
Partial Chemistry..... 27.00
Water Sample Collection Fee (Does not include water analysis fee)..... 130.00

Campgrounds

Campground..... 200.00
Temporary Campground (Additional State Campground fee needs to be added to our fee)..... 130.00
Late fee/month..... 75.00

Public Swimming Pool Inspections

Swimming Pool/Spa..... 275.00
Each additional Pool/Spa/Wading Pool in same enclosure 100.00
Late fee/pool/month/Re-inspection fee..... 75.00

Body Art

Temporary Inspection..... 150.00
Plan Review..... 235.00

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Annual Food License Fees

A (Multiple Kitchens)	970.00
B (Full)	720.00
C (Limited/Tax Exempt)	385.00
E (Mobile)	360.00
F (STFU)	290.00
*STFU Veteran's License (must have current State Veteran's License)	5.00
G (STFU Non-Profit)	136.00

Additional Fees

Additional Re-inspection	185.00
Consultation/Reopening Inspection/Variance	325.00
Business Name Change (not ownership)	135.00

STFU Inspections

First Inspection (Unit/Equipment Evaluation)	90.00
Second Inspection (Operational)	90.00
Late fee (5 days)	35.00

Temporary Food

Temporary (for Profit)	130.00
Temporary (Tax-Exempt)	90.00
Temporary, Low Risk Foods	60.00
Late fee (5 days)	35.00

Plan Review

Plan Review (includes SOP Review)	810.00
Plan Review (HACCP Review)	372.00
SOP Review Only	255.00

Adult and Childcare Facility Inspections

Partial (Does not include water analysis fee)	288.00
Full (Does not include water analysis fee)	350.00
Summer Camps (Beach sampling fee included)	465.00
Bacteriology	27.00
Partial Chemistry	27.00

Misc.

Environmental Consultation – Per Hour	140.00
Administrative fee	140.00
Hearing	275.00
Sanitary Code Board of Appeals Application*	300.00
- includes Register of Deeds recordation fee	
- additional county fee is not included	
Copies	1.00/page or $30.00/hour
File Search:	
Simple file search for an individual's own record	0.00
File search requiring more than 15 minutes	15.00
File search for more extensive requests, per hour	30.00
Radon - Charcoal Kit	15.00
Radon - Alpha Track Kit	20.00
Lead Kits	15.00
Mercury Spill Kits	20.00
Septic Markers	10.00
Permit Revision	
Administrative only	70.00
Administrative/Field	220.00
Reimbursement Request (No Service Provided)	25.00

*This fee may be waived due to financial hardship.