

**Minutes of the Regular Board of Health Meeting  
Health Department of Northwest Michigan  
10:00 a.m. May 2, 2023**

**Call to order:** A regular meeting of the Board of Health was held at the Shirley Roloff Center in Charlevoix on May 2, 2023. The meeting was called to order at 10:00 a.m. by Commissioner Hankins, Chairperson. Eight (8) members of the Board of Health were in attendance, establishing a quorum.

**Members in attendance, roll call:** Commissioners Scott Hankins, Josh Chamberlain, Dawn LaVanway, Jarris Rubingh, Rich Ginop, Don Mapes, Jonathan Turnbull, and Henry Mason

**Members absent/excused:** None

**Staff in attendance:** Dan Thorell, Holly Campbell, Shannon Klonowski, Amanda Thompson, Melissa Hahn, Jeremy Fruk, Janenne Pung, Dr. Joshua Meyerson, Jane Sundmacher, Tim Hella, Kathleen Jakinovich, Chris Lacroix, and Melanie Bosman

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF THE APRIL 4, 2023 BOARD OF HEALTH MEETING MINUTES:**

**MOTION:** Commissioner LaVanway made a motion to approve the April 4 meeting minutes. Seconded by Commissioner Ginop. Roll call. All ayes. Motion carried.

**APPROVAL OF AGENDA:**

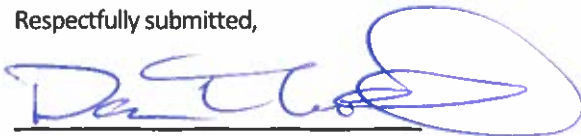
**MOTION:** Commissioner Rubingh made a motion to strike agenda item XII. b. 2., under Committee Reports from the agenda. It was decided that a yes vote would be to remove the agenda item and a no vote would keep the agenda item. Seconded by Commissioner Mason. Voice vote. Four (4) ayes: Commissioners Mason, Turnbull, Ginop, and Rubingh. Four (4) no: Commissioners Chamberlain, LaVanway, Hankins, and Mapes. Motion failed.

**MOTION:** Commissioner LaVanway made a motion to approve the agenda as presented. Seconded by Commissioner Chamberlain. Voice vote. Four (4) ayes: Commissioners Chamberlain, LaVanway, Hankins, and Mapes. Four (4) no: Commissioners Mason, Turnbull, Ginop, and Rubingh. Motion failed.

**ADJOURNMENT**

A five (5) minute recess was called by Commissioner Hankins at 10:23 a.m. to confer with Health Officer Dan Thorell and to contact the attorney to see how, and if, the meeting could proceed. The attorney advised that without an approved agenda, a meeting cannot be conducted. Commissioner Hankins reported that finding and adjourned the meeting at 10:51 a.m.

Respectfully submitted,



Dan Thorell, Health Officer  
June 6, 2023



Scott Hankins, Chairperson