

**Minutes of the Regular Board of Health Meeting  
Health Department of Northwest Michigan  
January 14, 2022, at 4:30 P.M.**

**Call to order:** A regular meeting of the Board of Health was held at the Health Department of Northwest Michigan Building on January 14, 2022. The meeting was called to order at 4:34 P.M. by Karen Bargy, Chairperson. Eight members of the Board of Health were in attendance, establishing a quorum.

**Members in attendance; roll call:** Karen Bargy, Charlie MacInnis, Matt Koontz, Rob Pallarito, Julie Powers, Jarris Rubingh, Shirley Roloff and Bob Draves, temporary alternative appointment in Hankins absence per Charlevoix County Board of Commissioners Chair.

**Members absent/excused:** Julie Powers and Scott Hankins

**Staff in attendance:** Lisa Peacock, Joshua Meyerson, Terry Tollas, Chris LaCroix, Matt Hellens, Kris Lifer and Jennifer Kenney, Dianne Litzenburger, Jane Sundmacher and Lisa Vogler attorney (Zoom/Virtual).

**Approval of the December 7<sup>th</sup>, 2021 Board of Health Meeting Minutes:** Shirley Roloff made a motion to approve the Board of Health meeting minutes from December 7<sup>th</sup>, 2021 supported by Rob Pallarito . Roll call. All yeas: Commissioners Bargy, Draves, Roloff, MacInnis, Pallarito, Rubingh, Koontz. Motion carried.

**APPROVAL AGENDA**

**MOTION:** Charlie MacInnis motioned to accept the agenda as presented, supported by Jarris Rubingh. Roll call. All yeas: Commissioners Bargy, Roloff, MacInnis, Pallarito, Powers, Rubingh, Draves, Koontz. Motion carried.

**PUBLIC COMMENT**

Public comment was heard.

**MEETING DISCUSSION**

P&E Committee has planned to meet Monday, the 17<sup>th</sup>, at 4:30 P.M. and will share future meeting dates.

**MOTION:** MacInnis motioned to move the Board of Health meetings to the 1<sup>st</sup> Tuesday of every month at 4:30 P.M. with allowing 1 (one) alternate per county in the event of unusual circumstances. Supported by Pallarito. Roll call. Six (6) Yeas: Rubingh, Bargy, Roloff, MacInnis, Koontz, Pallarito. One (1) No: Draves. Motion carried.

**Litigation update: "Let Them Breathe" v. HDNW and Gaylord Community Schools and "Concerned Parents of Emmet County" v. HDNW**

Lisa Peacock reported the court met on December 17<sup>th</sup> and denied the preliminary injunction. The Plaintiff has to file a motion prior to the next date scheduled for February 7<sup>th</sup>. We have not heard from the Plaintiff's attorney. Nothing has been filed yet. Emmet county case "Concerned Parents of Emmet County vs. HDNW" is in a holding pattern.

**STAFF REPORTS**

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Dan Thorell, Director of Environmental Health, Kathleen Jakinovich, MPH, Director of Community Health Services, Amanda Thompson, MSN, RN, Director of Family Health, Terry Tollas, CFO and Administrative Officer, and Jane Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer-Board of Health orientation shared. Organization charts reviewed.
- Joshua Meyerson, MD, MPH, Medical Director- Orientation on Medical Director Roles and Responsibilities. December communicable disease report shared.  
Written reports submitted by:
  - Kathleen Jakinovich, MPH, Director of Community Health Services- Community Health Division overview submitted. Organizational chart for this division submitted.
  - Amanda Thompson, MSN, RN, Director of Family Health – Family Health Division Report submitted with the divisions organizational chart.
  - Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – Regional Planning Division overview submitted.
  - Dan Thorell, Director of Environmental Health- Environmental Health program written report submitted.
  - Terry Tollas, CFO and Administrative Officer- Areas of services provided by the Administrative Division submitted for review.

**FINANCE COMMITTEE - ACCOUNTS PAYABLE**

**MOTION:** Shirley Roloff made a motion that the finance committee met and recommends approval of the December bills in the amount of \$ 646,747.74 and the December employee expenses of \$14,802.44, supported by Charlie MacInnis. Roll call. All yeas: Commissioners Bargy, Roloff, MacInnis, Pallarito, Rubingh, Roloff, Draves. Motion carried.

**PROGRAM AND EVALUATION COMMITTEE**

Next meeting is Monday, January 17<sup>th</sup>, 2022 at 4:30 P.M.

**CLOSED SESSION AT 6:22 P.M.**

Closed session pursuant to MCL 15.268(h) to discuss an attorney-client privileged written legal opinion. Lisa Vogler present. Staff, CFO Terry Tollas and Secretary, Jennifer Kenney. **MOTION:** Motion was made by Robert Pallarito and supported by Matt Koontz to enter in to closed session. Roll call. All yeas: Commissioners Bargy, Draves, Roloff, MacInnis, Pallarito, Rubingh, Roloff, Koontz. Motion carried.

**OPEN SESSION RESUMED 8:18 PM**

**Motion:** Charlie MacInnis made a motion to direct the attorney to pursue option number 1 (one) as discussed in closed session, supported by Shirley Roloff. Roll call. Four (4) yeas: Bargy, Roloff, MacInnis, Koontz. Three (3) No: Pallarito, Rubingh, Draves. Motion carried.

**New Business:** none

**Unfinished Business:** none

**Adjournment**

Tuesday, February 1<sup>st</sup> at 4:30 P.M. was the fixed date and time for the next regular meeting of the Board of Health. Meeting adjourned at 8:21 P.M.

**Respectfully submitted,**



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Lisa Peacock, Health Officer



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Scott Hankins, Chairperson