

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
10:00 a.m. Feb. 7, 2023**

Call to order: A regular meeting of the Board of Health was held at Health Department of Northwest Michigan, in Charlevoix on Feb. 7, 2023. The meeting was called to order at 10:00 a.m. by Scott Hankins, Chairperson. Eight (8) members of the Board of Health were in attendance, establishing a quorum.

Members in attendance, roll call: Commissioners Scott Hankins, Josh Chamberlain, Jarris Rubingh, Dawn LaVanway, Rich Ginop, Don Mapes, Jonathan Turnbull, and Henry Mason

Members absent/excused: None

Staff in attendance: Dan Thorell, Holly Campbell (via zoom), Shannon Klonowski, Jeremy Fruk, Janenne Pung, Dr. Joshua Meyerson, Jane Sundmacher, Tim Hella, Kathleen Jakinovich, Ryan Millstead, Nicole Spires, Paul Howard, Kris Lifer and Melanie Bosman

APPROVAL OF THE Dec. 6, 2022 BOARD OF HEALTH MEETING MINUTES:

MOTION: Commissioner Rubingh made a motion to correct the wording to read “minutes” on the Dec. 6, 2022, minutes of the regular Board of Health meeting minutes. Commissioner Rubingh made a motion to approve the Dec. 6 meeting minutes as amended. Supported by Commissioner Ginop. Roll call. All ayes. Motion carried.

APPROVAL OF AGENDA:

MOTION: Commissioner LaVanway made a motion to approve the agenda as presented. Supported by Commissioner Chamberlain. Voice vote. All ayes. Motion carried.

PUBLIC COMMENT: Public comment was heard.

ELECTION OF OFFICERS:

CHAIR: MOTION: Commissioner LaVanway made a motion to elect Commissioner Hankins as Board Chair, Supported by Commissioner Chamberlain. Roll Call. All ayes. Motion Carried.

VICE-CHAIR: MOTION: Commissioner Hankins made a motion to elect Commissioner Rubingh as Vice-Chair, Supported by Commissioner Ginop. Roll call. All ayes. Motion carried.

SECRETARY/TREASURER: MOTION: Commissioner Rubingh made a motion to elect Commissioner Mapes as Secretary/Treasurer and Commissioner Mapes declined. Commissioner Hankins made a motion to elect Commissioner LaVanway as Secretary/Treasurer, Supported by Commissioner Rubingh. Roll Call. All ayes. Motion Carried.

COMMITTEE ASSIGNMENTS:

PERSONNEL & FINANCE COMMITTEE: MOTION: Commissioner Hankins appointed Commissioner LaVanway as Board Chair to the Personnel & Finance Committee. Commissioner Hankins appointed himself, Commissioner Mason and Commissioner Ginop to the Personnel & Finance Committee. Commissioner Rubingh made a motion to approve Personnel & Finance Committee assignments, Supported by Commissioner Mason. Roll call. All ayes. Motion carried.

PROGRAM & EVALUATION COMMITTEE: MOTION: Commissioner Hankins appointed Commissioner Rubingh as Board Chair to the Program & Evaluation Committee. Commissioner Hankins appointed Commissioner Turnbull, Commissioner Chamberlain and Commissioner Mapes to the Program & Evaluation Committee. Commissioner Rubingh made a motion to approve Program & Evaluation Committee assignments, Supported by Commissioner Mason. Roll call. All ayes. Motion carried.

BOARD OF HEALTH MEETING DATES, TIME AND LOCATION

MOTION: Commissioner Rubingh made a motion to meet the first Tuesday of each month at 10:00am at the Charlevoix County Health Department of Northwest Michigan, in the lower-level conference room, unless the chair changes location. Supported by Commissioner LaVanway. Roll call. All ayes. Motion carried.

ORIENTATION

- Dan Thorell, Health Officer presented a power point presentation.
- Laura de la Rambelje, Director of Local Health Services presented a power point presentation.

STAFF REPORTS:

Dan Thorell, M.S., R.S. Interim Health Officer – Written report shared. Confirmation letter from the state granting approval for Dan Thorell to hold Health Officer title.

Written report submitted by:

- Joshua Meyerson, MD, MPH, Medical Director – Winter 2023 Provider Update shared.

PROGRAM AND EVALUATION COMMITTEE:

MOTION: Commissioner Rubingh made a motion to have all future grants approved by the Program and Evaluation committee before making application.

MOTION: Commissioner Mason made a motion to table Commissioner Rubingh's motion until the March 7, 2023 Board of Health Meeting. Supported by Commissioner Hankins. Roll call. Six (6) ayes: Commissioners Turnbull, LaVanway, Hankins, Mason, Chamberlain, Mapes. Two (2) no: Commissioners Rubingh, Ginop. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE:

MOTION: Commissioner LaVanway made a motion that the finance committee met and recommend approval of the December 2022 bills in the amount of \$579,266.67 and the December 2022 employee expenses of \$19,601.62. Supported by Commissioner Chamberlain. Roll call. All ayes. Motion carried.

MOTION: Commissioner Mapes made a motion that the finance committee met and recommend approval of the January 2023 bills in the amount of \$707,665.45 and the January 2023 employee expenses of \$17,889.82. Supported by Commissioner Ginop. Roll call. All ayes. Motion carried.

PUBLIC COMMENT: Public comment was heard.

COMMISSIONER UPDATE:

Commissioner Mason discussed his concern with using proper tools and improper tools regarding school programs. He is also concerned with sugar intake of kids and hyperactivity and depression and is it better to have preventative medication or reactive medication. Commissioner Rubingh would like to find ways to encourage parents to get involved with their children and for parents to devise surveys as opposed to the Health Department being involved with surveying the kids. Commissioner LaVanway shared that Antrim County Sherriff's Department is putting a plan together with the opioid money to train people to take 911 calls pertaining to teen aged children with mental health disabilities.

UNFINISHED BUSINESS: None

ADJOURNMENT

Motion to adjourn made by Commissioner Chamberlain, supported by Commissioner Ginop. All yeas. Motion carried. Tuesday, March 7, 2023 at 10 a.m. was the fixed date and time for the next regular meeting of the Board of Health at the Health Department of Northwest Michigan in Charlevoix. Meeting adjourned at 2:02 p.m.

Respectfully submitted,



Dan Thorell, Interim Health Officer
Feb. 7, 2023



Jarris Rubingh, Vice-Chairperson