

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
4:30 p.m. June 7, 2022**

Call to order: A regular meeting of the Board of Health was held at the Roloff Center on June 7, 2022. The meeting was called to order at 4:30 p.m. by Scott Hankins, Chairperson. Eight (8) members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Scott Hankins, Jarris Rubingh, Shirley Roloff, Christian Marcus, Julie Powers, Charlie MacInnis, Rob Pallarito, and Matt Koontz.

Members absent/excused: None

Staff in attendance: Holly Campbell, Dan Thorell, Amanda Thompson, Kathleen Jakinovich, Janenne Pung, Kris Lifer, Chris LaCroix, Jennifer Kenney, Dr. Joshua Meyerson, Melissa Hahn, Emily Llore, and Jeremy Fruk.

APPROVAL OF THE MAY 3, 2022, BOARD OF HEALTH MEETING MINUTES:

MOTION: Shirley Roloff made a motion to approve the May meeting minutes with amended changes; the fund balance reflects the settlement agreement and clarification in the minute's style to consistently address commissioners with full names or last names after the first use of a full name. Supported by Rob Pallarito All yeas. Motion carried.

APPROVAL OF AGENDA:

MOTION: Charlie MacInnis made a motion to accept the agenda as presented. Supported by Rob Pallarito. All yeas. Motion carried.

PUBLIC COMMENT:

Public comment rules reviewed. Public comment was heard.

DENNIS, GARTLAND & NIERGRATH CONTRACT EXTENSION

MOTION: Rob Pallarito made a motion to extend the contract with Dennis, Gartland & Niergarth for the year ending September 30, 2022. Supported by Charlie MacInnis. Discussion. All yeas. Motion carried.

STAFF REPORTS:

- Dan Thorell, M.S., R.S. Interim Health Officer - Staff Highlights: Emily Llore, Community Health Coordinator, presented an update on the community assessment needs. Lawsuit update shared regarding Concerned Parents of Emmet County vs. HDNW. Update from the Personnel and Finance committee, which has requested additional information from the employee compensation team. The committee is reviewing the Health Officer's job description. The next committee meeting is scheduled for 4:30 p.m. June 28.

Written reports submitted by:

- Holly Campbell, MPH, RN, Deputy Health Officer - Shared HDNW emergency response activities for the Gaylord tornado.
- Joshua Meyerson, MD, MPH, Medical Director - May communicable disease report. Ticks and common tick-borne diseases reviewed.

- Kathleen Jakinovich, MPH, Director of Community Health Services - Farmers market promotion program shared.
- Amanda Thompson, MSN, RN, Director of Family Health - Healthy Families Northern Michigan (HFNM) and Maternal Infant Health Program (MIHP) activities shared.
- Jeremy Fruk, MSA, REHS, Director of Environmental Health Services - Land-use program permits, and evaluation data shared from 2020 to present.

CLOSED SESSION: PURSUANT TO MCL 15.268(H) TO DISCUSS AN ATTORNEY-CLIENT PRIVILEGED WRITTEN LEGAL OPINION

Entered closed session pursuant to MCL 15.268(h) to discuss an attorney-client privileged written legal opinion at 5:58 p.m.

Resumed from closed session at 6:38 p.m.

FINANCE COMMITTEE - ACCOUNTS PAYABLE:

MOTION: Charlie MacInnis made a motion that the finance committee met, and he recommends approval of the May bills in the amount of \$941,050.83 and the May employee expenses of \$16,618.55. Supported by Rob Pallarito. Roll call. All yeas. Motion carried.

Next meeting to follow up with the employee compensation committee and review Health Officer job descriptions will be at 4:30 p.m. June 28 at the Health Department of Northwest Michigan.

PROGRAM AND EVALUATION COMMITTEE:

Next scheduled meeting is 4:30 p.m. August 15, 2022, at the Health Department of Northwest Michigan to continue to work on by-law revisions.

PUBLIC COMMENT:

Public comment was heard.

New Business: Julie Powers thanked the Health Department for the quick response and assistance in helping with the recovery efforts after the Gaylord tornado. Board was polled to see if we would have a quorum for the July meeting. No current conflicts.

Unfinished Business: None.

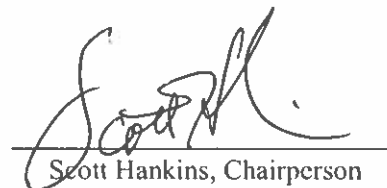
Adjournment

Motion to adjourn made by Charlie MacInnis, supported by Rob Pallarito. All yeas. Motion carried. 4:30 p.m. Tuesday, July 5 was fixed as the date and time for the next regular meeting of the Board of Health. Meeting adjourned at 6:48 p.m.

Respectfully submitted,



Dan Thorell, Interim Health Officer



Scott Hankins, Chairperson