

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
June 2nd, 2020 at 10:00 A.M.**

Call to order: A regular meeting of the Board of Health was held via conference call/Microsoft teams meeting on June 2nd, 2020. The meeting was called to order at 10:00 A.M. by Karen Bary, Chairperson. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Karen Bary, David Heeres, Julie Powers, Shirley Roloff, Nancy Ferguson, Duane Switalski, and David White.

Members absent/excused: James Kargol.

Staff in attendance: Lisa Peacock, Natalie Kasiborski, Amanda Thompson, Jane Sundmacher, Erika Van Dam, Terry Tollas, Scott Kendzierski, Joshua Meyerson, Laurel Johnson, and Jennifer Kenney

Approval of the May 5th, 2020 Meeting Minutes: Motion was made by Julie Powers to approve the meeting minutes from May 5th, 2020. Supported by David White. Roll call. All yeas. Motion carried.

Public Comment: Comments have been submitted. We will address public comment at the end of the meeting.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer. Verbal reports were given by Joshua Meyerson, MD, MPH, Medical Director, Erika Van Dam, MPH, CHES, Deputy Health Officer, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health, Amanda Thompson, MSN, RN, Director of Family Health, Scott Kendzierski, MS, REHS Director of Environmental Health, and Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- COVID-19 update given. Testing sites discussed. Call 800-432-4121 for more information. Carefully watching finances; supervisors are monitoring employee's activities and adjusting work requirements as need. Communicating with County Officials. Action required: Updated fund balance policy presented to include COVID-19 exception. Action required: Benzie-Leelanau District Health Department service renewal agreement presented.
- Joshua Meyerson, MD, MPH, Medical Director- May 2020 Communicable Disease Report shared. Tick issues discussed. COVID-19 discussion.
- Erika Van Dam, MPH, CHES, Deputy Health Officer –Dental Clinics North update shared. Acquiring PPE seems to be the biggest barrier right now. HDNW return to work taskforce team activity shared.
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health-Grant updates shared.
- Amanda Thompson, MSN, RN, Director of Family Health- Family Health update given. Beginning to plan phasing back in our other services. COVID-19 contract tracing is busy.
- Scott Kendzierski, MS, REHS Environmental Health Services-PFAS update from the townhall meeting given. EH services are resuming with precautions. The regional lab activity has increase due to COVID-19 testing.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning -CHIR response to COVID-19 shared.

FUND BALANCE POLICY:

Motion: David White made a motion to accept the updated fund balance policy as presented. Supported by Shirley Roloff. Roll call. Seven (7) Yeas. One (1) absent; James Kargol. Motion carried.

BENZIE-LEELANLAU DISTRICT HEALTH DEPARTMENT SERVICE AGREEMENT RENEWAL:

Lisa Peacock, Health Officer, presented an updated BLDHD Agreement; with exhibits. **MOTION:** Duane Switalski made a motion to renew the presented agreement with BLDHD; supported by David Heeres. Roll call. Seven (7) Yeas. One (1) absent; James Kargol. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

ACCOUNTS PAYABLE:

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the May bills in the amount of \$493,260.15 and the May employee expenses of \$5,008.96. Supported by Nancy Ferguson. Roll call. All yeas. Seven (7) Yeas. One (1) absent; James Kargol. Motion carried.

Other Business: Bill pay review for June 15th will be conducted in this same format at 9 A.M. Materials will be distributed prior.

Public Comment: Thirteen public comments were received before and during the Board of Health meeting. All thirteen comments were submitted through the Health Department of Northwest Michigan Board of Health Public Comment Card, an electronic Microsoft Form and read aloud to the Board of Health by Erika Van Dam.

Adjournment:

Tuesday, July 7th, 2020 at 10:00 A.M. was the fixed date and time for the next meeting of the Board of Health.

Meeting adjourned at 12:21 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bary, Chairperson