

**Minutes of the Regular Board of Health Meeting  
Health Department of Northwest Michigan  
October 6, 2020 at 10:00 A.M.**

**Call to order:** A regular meeting of the Board of Health was held via conference call/Microsoft teams meeting on October 6, 2020. The meeting was called to order at 10:00 A.M. by Nancy Ferguson, Vice Chairperson. Seven members of the Board of Health were in attendance, establishing a quorum.

**Members in attendance; roll call:** Julie Powers, Shirley Roloff, Duane Switalski, David Heeres, David White, Nancy Ferguson and James Kargol (late).

**Members absent/excused:** Karen Bargy.

**Staff in attendance:** Lisa Peacock, Natalie Kasiborski, Amanda Thompson, Jane Sundmacher, Terry Tollas, Scott Kendzierski, Joshua Meyerson and Jennifer Kenney.

**Approval of the September 1st, 2020 Meeting Minutes and the September 25th, 2020 Special BOH Meeting Minutes:** One (1) typo identified in the September 1<sup>st</sup> meeting minutes; page 2; its verses it; noted. Motion was made by David White to approve the meeting minutes from the September 1st, 2020 Meeting Minutes with the correction and the September 25th, 2020 Special BOH Meeting Minutes as presented. Supported by Julie Powers. Roll call. (6) Seven Yeas. (2) absent; David Heeres (delayed attendance) and Karen Bargy. Motion carried.

**Public Comment:** David Oliver present. Abstained from comment; would like to hear Lisa Peacocks update.

**Local Appropriations Letter Presented:**

**MOTION:** Motion was made by Julie Powers to distribute the appropriations letter as presented to each county finance director. Supported by Shirley Roloff. Roll call. (6) Seven Yeas. (2) absent; David Heeres (delayed attendance) and Karen Bargy. Motion carried.

**STAFF REPORTS**

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer, (verbal report) Amanda Thompson, MSN, RN, Director of Family Health (verbal report), Scott Kendzierski, MS, REHS Director of Environmental Health (verbal report), and Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- Current COVID update given. Discussion of the recent Supreme court ruling. Working closely with MDHHS and Public Health Officials to monitor rapidly changing Orders. The Executive Order stays in place for 21 days. Legal complexities being reviewed. Josh shared the following link to clarify requirements
- [https://www.michigan.gov/documents/coronavirus/MDHHS\\_epidemic\\_order\\_-\\_Gatherings\\_masks\\_bars\\_sports\\_-\\_FINAL\\_704287\\_7.pdf](https://www.michigan.gov/documents/coronavirus/MDHHS_epidemic_order_-_Gatherings_masks_bars_sports_-_FINAL_704287_7.pdf)
- Joshua Meyerson, MD, MPH, Medical Director- September 2020 Communicable Disease Report shared. Routine vaccines will still be administered in the clinic setting. Due to complexity, this is not a drive thru option. Stressed the importance of the flu vaccine. Pneumonia vaccine good for life.

- Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer- Community Health Division update shared. Funding update to meet community needs discussed. Outreach efforts for immunization initiatives. School wellness program update shared. School nursing program in progress with funding support from the Charlevoix Community Foundation. USDA funding – farmers market promotion grant awarded.
- Scott Kendzierski, MS, REHS Director of Environmental Health-Continuing to work on compliance under the E.O. Reviewing MDHHS order and any provision that need to be addressed. Regional lab update given. Expansion/renovation update given to accommodate new equipment we will be receiving. CLIA certificate for a high complexity lab is in process. EH services volume is high. PFAS continues to be monitored.
- Amanda Thompson, MSN, RN, Director of Family Health-Continuing to open-up clinics for face to face visits for visits. We realize the importance of in person appointments. In home visits are picking up for high risk population as they are comfortable. Drive thru flu clinics are being scheduled; the 8<sup>th</sup> in Bellaire at the EMS station; 16<sup>th</sup> in Otsego at the fairgrounds; 19<sup>th</sup> in Mancelona at the DPW. Charlevoix and Emmet will be at the end of the month. The higher dose flu vaccine is recommended for 65 years of age and older.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – Mi Thrive Community Health Assessment Status report update given. Timeline shared. Health equity is the next cycle focus.

**FINANCE COMMITTEE - ACCOUNTS PAYABLE**

**ACCOUNTS PAYABLE:**

**MOTION:** Shirley Roloff reported that the finance committee met and recommends approval of the August bills in the amount of \$512,265.83 and the August employee expenses of 10,231.75. Supported by David White. Roll call. (7) Six Yeas. (1) absent; Karen Bargy. All Yeas. Motion carried.

**AUGUST FINANCIAL STATEMENT:**

**MOTION:** Motion was made by David White; supported by Shirley Roloff to approve the comparative financial statements to date and the financial statement as of August 2020 as presented. Roll call. (7) Six Yeas. (1) absent; Karen Bargy. All Yeas. Motion carried.

**New Business:** none

**Other Business:** none

**Comments:** David Oliver public comment.

**Adjournment:**

Tuesday, November 3rd, 2020 at 10:00 A.M. was the fixed date and time for the next regular meeting of the Board of Health.

Meeting adjourned at 11:33 P.M.

**Respectfully submitted,**




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Lisa Peacock, Health Officer




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Nancy Ferguson, Vice Chair