

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
November 3rd, 2020 at 10:00 A.M.**

Call to order: A regular meeting of the Board of Health was held via conference call/Microsoft teams meeting on November 3rd, 2020. The meeting was called to order at 10:00 A.M. by Karen Bargy, Chairperson. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Julie Powers, Shirley Roloff, Duane Switalski, David Heeres, David White, Nancy Ferguson, Karen Bargy and James Kargol.

Members absent/excused: none

Staff in attendance: Lisa Peacock, Natalie Kasiborski, Amanda Thompson, Jane Sundmacher, Terry Tollas, Scott Kendzierski, Joshua Meyerson, Kathleen Jakinovich, Laurel Johnson, and Jennifer Kenney.

Approval of the October 6th, 2020 Meeting Minutes: Nancy Ferguson made a motion to approve the meeting minutes from October 6th, 2020 to correct; James Kargol in attendance; David Heeres, corrected once in roll call; one (1) typo. Roll call. All yeas. Motion carried.

Public Comment:

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer, (verbal report) Amanda Thompson, MSN, RN, Director of Family Health (verbal report), Scott Kendzierski, MS, REHS Director of Environmental Health (verbal report), and Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- Current COVID update given. December 17th proposed time for all staff virtual meeting in the afternoon with Board support. Full Board support given with flexibility of date due to Staff availability. MDHHS; Orlando, accepted to our request attend our December Board of Health meeting virtually. A formal invitation should be sent to our County Administrator, Commissioners, etc.
- Joshua Meyerson, MD, MPH, Medical Director- October 2020 Communicable Disease Report shared. COVID19 cases by exposure reviewed.
- Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer- PHIL line continues to remain increasingly busy. Yesterday was the largest all volume to date. DCN received a grant for PPE. DCN continues to be very busy.
- Scott Kendzierski, MS, REHS Director of Environmental Health- Lab progress update given. New lab assistant, Penny, hired. PFAS updated given. Recent Antrim County meeting discussed. Some outcomes; satisfaction survey, front office help is being addressed, software for the building department to access to see where we are at in the permit process. RV Park on Torch Lake permit processing discussion.
- Amanda Thompson, MSN, RN, Director of Family Health-We have 3 more flu clinics coming up before Thanksgiving. Contract tracing has consumed a lot of staff time. We are working on balancing staffing, regular services, and adding these additional tasks. Lots of activity. Community Connections referrals can happen as part of the contract tracing.

- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – CHIR related activity due to COVID19 response. Referrals are increasing. MiThrive timeline shared.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

ACCOUNTS PAYABLE:

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the October bills in the amount of \$903,028.35 the October employee expenses of 16,616.13. Supported by James Kargol. Roll call. All Yeas. Motion carried.

New Business: none

Other Business: none

Comments:

Adjournment:

Tuesday, December 1st, 2020 at 10:00 A.M. was the fixed date and time for the next regular meeting of the Board of Health.

Meeting adjourned at 11:44 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bargy, Chairperson