

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
May 5th, 2020 at 10:00 A.M.**

Call to order: A regular meeting of the Board of Health was held via conference call/Microsoft teams meeting on May 5, 2020. The meeting was called to order at 10:00 A.M. by Karen Bargy, Chairperson. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Karen Bargy, David Heeres, Julie Powers, Shirley Roloff, Nancy Ferguson, Duane Switalski, David White, and James Kargol.

Members absent/excused: None

Staff in attendance: Lisa Peacock, Natalie Kasiborski, Amanda Thompson, Jane Sundmacher, Erika Van Dam, Terry Tollas, Scott Kendzierski, Joshua Meyerson, Jennifer Kenney, and Laurel Johnson.

Approval of the April 7, 2020 Meeting Minutes: Motion was made by Nancy Ferguson to approve the meeting minutes from April 7, 2020 to correct a typo; and identify the absent Board of Health Member in the presented motions. Supported by Duane Switalski. Roll call. All yeas. Motion carried.

Public Comment: None

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer. Verbal reports were given by Joshua Meyerson, MD, MPH, Medical Director, Erika Van Dam, MPH, CHES, Deputy Health Officer, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health, Amanda Thompson, MSN, RN, Director of Family Health, Scott Kendzierski, MS, REHS Director of Environmental Health, and Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- COVID-19 update given. Re-engagement plans will happen in phases, internally and in our communities. Discussion on what that might look like as far as requirements.
- Joshua Meyerson, MD, MPH, Medical Director- April 2020 Communicable Disease Report shared. Addressed more COVID-19 related questions. Hospitals are slowly and carefully beginning to provide elective services. Weekly conference calls are conducted with hospital representatives.
- Erika Van Dam, MPH, CHES, Deputy Health Officer – Communication team with the leadership of Laurel Johnson, new PIO, are working around tirelessly to get messaging out to the community. Dashboard update given. Dental Clinics North update shared. Still operating, per the executive order, on an emergency basis only. Acquiring PPE seems to be the biggest barrier right now. Paycheck Protection Program update given.
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health-Mental Health services update given; recent funding. Care from our Community Health Team is being provided to clients/staff in a virtual manner.
- Amanda Thompson, MSN, RN, Director of Family Health- Family Health update given. Beginning to plan phasing back in our other services. WIC, IMMS, SH, and FP services are currently beginning conducted.

- Scott Kendzierski, MS, REHS Environmental Health Services- We received our CLIA certificate which is a huge accomplishment and allows us to do COVID-19 testing in our regional lab. Residential and commercial construction is resuming. EH staff will begin addressing needs in our communities for these services in the safest manner possible for staff and clients. PFAS virtual townhall meeting to give updates to the community is in the works for May 13th.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning -Community Connection HUB information shared. Lots of work in coordinating services and addressing needs. Area Agency on Aging collaboration activity shared.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

RECOMMENDATION TO REVISE THE CLASSIFICATION SCHEDULE:

The Personnel and Finance Committee met and recommends to accept the revision to the classification schedule as presented and take this to the full Board of Health for approval and adoption. Discussion.

MOTION: Julie Powers made a motion to accept the revised classification schedule as presented to include a Level 16. Supported by James Kargol. Roll call. Seven (7) Yeas. One (1) opposed; David Heeres. Motion carried.

ACCOUNTS PAYABLE:

Bill pay discussion. Terry Tollas will send BOH members finance details from the April bill pay review meeting. **MOTION:** Shirley Roloff reported that the finance committee met and recommends approval of the April bills in the amount of \$435,829.04 and the April employee expenses of \$20,731.52. Supported by David White. Roll call. All yeas. Motion carried.

Other Business: Bill pay review for May 15th will be conducted in this same format at 9 A.M. Materials will be distributed prior.

Adjournment:

Tuesday, June 2nd, 2020 at 10:00 A.M. was the fixed as the time for the next meeting of the Board of Health.

Meeting adjourned at 12:12 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bargo, Chairperson