

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
February 2, 2021 at 10:00 A.M.**

Call to order: A regular meeting of the Board of Health was held via conference call/zoom meeting on February 2, 2021. The meeting was called to order at 10:00 A.M. by Karen Bargy, Chairperson. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Jarris Rubingh, Karen Bargy, Shirley Roloff, Scott Hankins, Dave Bachelor, David White, Rob Pallarito, and Julie Powers.

Members absent/excused: none

Staff in attendance: Lisa Peacock, Natalie Kasiborski, Jane Sundmacher, Terry Tollas, Scott Kendzierski, Joshua Meyerson, Laurel Johnson, and Jennifer Kenney.

Approval of the December 1st, 2020 Board of Health Meeting Minutes: David White made a motion to approve the meeting minutes from December 1st, 2020, supported by Shirley Roloff. Roll call. All yeas. Motion carried.

Approval of the December 23rd, 2020 Special Board of Health Meeting Minutes: Shirley Roloff made a motion to approve the meeting minutes from December 23rd, 2020, supported by Julie Powers. Roll call. All yeas. Motion carried.

ORGANIZATION OF THE BOARD:

MOTION: David White motioned to accept Karen Bargy as Chairperson, supported by Scott Hankins. Roll call. All yeas. Motion carried.

MOTION: Dave Bachelor motioned to accept David White as Vice Chairperson, supported by Julie Powers. Roll call. All yeas. Motion carried.

COMMITTEE ASSIGNMENTS

OTSEGO: Vacant seat on the Personnel & Finance Committee. Robert Pallarito will serve on this committee.

Public Comment: none

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer, (verbal report) Scott Kendzierski, MS, REHS Director of Environmental Health (verbal report), and Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- Health Officer weekly statement shared. Discussion on Health Officers goals for the Board of Health. MDHHS has been invited to our March meeting to present the role of District Health Departments in providing local public health services. Audited financial reports will be presented during the March 2021 meeting. Update given on the COVID scheduling link that was shared. Patagonia and the Health Department team are working closely to prevent any future security issues with scheduling.

- Joshua Meyerson, MD, MPH, Medical Director- January, 2021 Communicable Disease Report shared. COVID vaccination and mutant strain discussion.
- Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer- Delta Dental grant update given. Dental access to care discussion.
- Scott Kendzierski, MS, REHS Director of Environmental Health- Vaccination clinic logistics update given. Regional Laboratory manager position discussed and the change to the classification schedule. (ACTION NEEDED). PFAS response shared. COVID enforcement reviewed.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – Workforce capacity of rural and frontier local health departments grant received. Timeline of action items within this grant reviewed and shared.

REGIONAL LAB MANAGER POSITION AND CLASSIFICATION SCHEDULE

MOTION: David White made a motion to accept the Regional Lab Manager level 11 position as presented and to adjust the level 11 classification schedule to include this position. Supported by Dave Bachelor. Roll call. All Yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

ACCOUNTS PAYABLE:

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the December bills in the amount of \$843,720.26 the December employee expenses of 8,894.34. Supported by Julie Powers. Roll call. All Yeas. Motion carried.

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the January bills in the amount of \$816,214.78 the January employee expenses of 9,067.33. Supported by Dave Bachelor. Roll call. All Yeas. Motion carried.

New Business: none

Other Business: none

Comments:

Adjournment:

Tuesday, March 3rd, 2021 at 10:00 A.M. was the fixed date and time for the next regular meeting of the Board of Health.

Meeting adjourned at 12:05 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bargy, Chairperson