

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
February 4, 2020 at 10:00 A.M.**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on February 4, 2020. The meeting was called to order at 10:08 A.M. by Karen Bargy, Chairperson. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, David Heeres, Julie Powers, Shirley Roloff, Nancy Ferguson, Duane Switalski, David White, and James Kargol

Members absent/excused: None

Staff in attendance: Lisa Peacock, Natalie Kasiborski, Scott Kendzierski, Amanda Thompson, Jane Sundmacher, Joshua Meyerson, and Erin Luckhardt.

Approval of the December 3, 2019 Meeting Minutes: Motion was made by Nancy Ferguson to approve the meeting minutes from December 3rd, 2019. Supported by David White. All yeas. Motion carried.

Public Comment: Denice Weeks, BSN Student, is present as an observer. Nancy Ferguson shared the Beaver Island newspaper article discussing our Dental Clinics North work on the Island.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community, Amanda Thompson, MSN, RN, Director of Family Health, Scott Kendzierski, MS, REHS Environmental and Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- Natalie Kasiborski presented a Letter of Support for mental health services in Char-Em Schools. (ACTION REQUIRED). Strategic plan update given. The new website presented. Board of Health members are encouraged to provide feedback. Link will be sent to Board members for further review. This will go live soon. Home Health and Hospice business assets sale update given. Delta Dental Population Health Management project shared. We'd like to invite Dawn Marie Strehl to a future meeting to discuss our Dental School program. At our next meeting, we will be presented with our Accreditation Certificate.
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health- Tobacco Free Michigan Grant – Vaping and Awareness information shared.
- Amanda Thompson, MSN, RN, Director of Family Health- Family Health report shared. We were awarded a grant through NMRE to purchases syringes to provide assistance in the prevention of spread of disease.
- Scott Kendzierski, MS, REHS Environmental Health Services- Radon project shared. "Give a can, give a kit" program. If you brought in a non-perishable canned good for local food pantries we would give a free test kit in the month of January. Results should start coming in next month. Appeals Board training shared. Pellston school environment water sampling discussed.

- Joshua Meyerson, MD, MPH, Medical Director- January 2020 Communicable Disease report provided. Physicians Update shared. Coronavirus discussion.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – CHIR Community Client evaluation shared.

LETTER OF SUPPORT TO MDHHS; CHILD AND ADOLESCENT HEALTH PROGRAM

MOTION: A motion was made by David White, supported by Julie Powers, to authorize the Board of Health Chairperson to sign the letter of support as presented. All Yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the December bills in the amount of \$569,840.37 recommends approval of the December employee expenses of 33,090.44 Supported by James Kargol All yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the January bills in the amount of \$556,723.05 recommends approval of the January employee expenses of 17,256.96 Supported by James Kargol. All yeas. Motion carried.

Unfinished Business: None.

Other Business: None.

Adjournment:

Tuesday, March 3rd, 2020 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:02 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bary, Chairperson