

**Minutes of the Board of Health
Health Department of Northwest Michigan
September 4, 2012**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on September 4, 2012. The meeting was called to order at 10:00 A.M. Chairperson, Jack Jones presiding and Linda Yaroch, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, David Howelman, Shirlene Tripp, Jack Jones, Les Atchison, Doug Johnson, Richard Sumerix

Member Absent/Excused: Robert Drebenstedt

Staff in attendance: Linda Yaroch, Dr. Joshua Meyerson, Scott Kendzierski, Christie Vogelheim. Jane Sundmacher

Staff Absent/Excused: Pat Fralick, Tina Lamont, Carol Paxton

Approval of Minutes: Motion was made by Les Atchison and supported by Richard Sumerix to approve the minutes of the August 7, 2012 meeting. All yeas. Motion carried.

Public comment: None.

David Howelman expressed his appreciation and thanked the staff for their support during his wife's illness and for the sympathy card, she passed away recently.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from the following staff:

- Linda Yaroch, RN, MPH, Health Officer
- Joshua Meyerson, MD, MPH, Medical Director
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services
- Patricia Fralick, RN, MSA, Director of Family & Community Health Services
- Carol Paxton, RN, MSN, Director of Public Health Emergency Preparedness

Finance Committee

Motion: Motion was made by Dave Howelman to approve the August, 2012 bills in the amount of \$528,987.81 and employees expenses of \$16,697.50 supported by Richard Sumerix. All yeas. Motion passed. Les Atchison abstained from voting.

REIREMENT – CAROL PAXTON

Linda Yaroch reported that Carol Paxton's last day of work at the Health Department will be January 17, 2013. She is shy one month of 30 years of service. This position has been a director level position over the years, as we move forward it will become a coordinator's position under the Environmental Health Division. The posting of the position will be internally and externally.

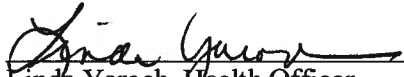
Unfinished Business: None.


Other Business: None.

Adjournment:

Tuesday, October 2, 2012 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next regular meeting of the Board of Health and the September 4, 2012 meeting was adjourned at 11:05 A.M.

Respectfully submitted,


Linda Yaroch, Health Officer


Jack Jones, Chairperson