

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
October 6, 2015**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on October 6, 2015. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Robert Wilson, Karen Bargy, Shirley Roloff, Nancy Ferguson, Les Atchison, Larry Cassidy and Julie Powers-Gehman.

Members absent/excused: Doug Johnson.

Staff in attendance: Linda Yaroch, Joshua Meyerson, Bradley Rider, Erika VanDam, Scott Kendzierski, and Patricia Fralick.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Larry Cassidy to approve the minutes of the September 1, 2015 meeting. All yeas. Motion carried.

Public Comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Scott Kendzierski, MS, REHS, Director of Environmental Health Services, Patricia Fralick, RN, MBA, Director of Family Health Services and Erika Van Dam MPH, CHES, Director of Community Health.

- Linda Yaroch, RN, MPH, Health Officer – Welcome Dawn Marie Strehl our new Oral Health Coordinator. New grant update given. DHD4 letter of intent shared.
- Joshua Meyerson, MD, MPH, Medical Director –Reported on the September communicable diseases.
- Scott Kendzierski, MS, REHS, Director of Environmental Services-shared his experience participating in the Enbridge Straits Area Functional exercise.
- Patricia Fralick, RN, MBA, Director of Family Health Services- Shared the flu clinic schedules. Gave an update on Healthy Michigan Plan and the Children’s Health Access Program.
- Erika Van Dam, MPH, CHES, Director of Community Health- New grant update; Project Aware, Drug Free Communities, Skin Cancer Prevention, Chronic Disease Coordinating Network.

ROBERT WOOD JOHNSON FOUNDATION PROPOSAL; LETTER OF SUPPORT

Motion was made by Robert Wilson and supported by Nancy Ferguson for Les Atchison to sign the letter of support for the Northern Michigan Public Health Alliance proposal to the Robert Wood Johnson Foundation for a Cross Jurisdictional Sharing Implementation and Impact Program. All yeas. Motion carried.

ANNUAL ALL STAFF MEETING DECEMBER 10th:

Motion was made by Shirley Roloff and supported by Larry Cassidy to close the offices December 10th for our all staff meeting. All yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the September bills in the amount of \$747,745.78 and employees expenses of \$25,777.45 supported by Shirley Roloff ; roll call vote. All yeas. Motion carried.

Unfinished Business: None.

Other Business: None.

Adjournment:

Tuesday, November 3, 2015 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:35 P.M.

Respectfully submitted,


Linda Yaroch, Health Officer


Les Atchison, Chairperson