

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
November 7, 2017**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on November 7, 2017. The meeting was called to order at 10:00 A.M. Chairperson Karen Bargy presiding and Lisa Peacock Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Jonathan Scheel, Shirley Roloff, Nancy Ferguson, Betsy White, Duane Switalski, Julie Powers, Karen Bargy, and Melissa Zelenak.

Members absent/excused: none

Staff in attendance: Lisa Peacock, Erika Van Dam, Natalie Kasiborski, Mary Briscoe, Jane Sundmacher, Dr. Meyerson, Amanda Thompson, and Tina Lamont.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Shirley Roloff to approve the minutes of the September 5, 2017 meeting. All yeas. Motion carried.

Public Comment: None.

CLOSED MEETING: Our Attorney, Jim Young, is in attendance. **MOTION:** Julie Powers made a motion to close the meeting to discuss a written legal opinion with the Attorney and all staff remain in attendance, supported by Betsy White. All yeas. Motion carried.

PUBLIC MEETING: Was reopened at 10:55 A.M. by Chairperson Karen Bargy.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Erika Van Dam, MPH, CHES, Deputy Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Patricia Drenth, MS, RN, Family Health Supervisor, Jane Sundmacher, M.Ed. Community Health Planner, Scott Kendzierski, MS, REHS, Environmental Health Services Director, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health and Tina Lamont, RN, Director of Home Care and Aging Services:

- Lisa Peacock, RN, MSN, NP, Health Officer –Introduced April Lamb, Hospice Volunteer Coordinator. East Jordan DCN has broken ground. Strategic planning is in progress for our Dental North Facilities
- Erika Van Dam, MPH, CHES, Deputy Health Officer –Reviewed the performance management system. Gave an update on the status of our MyInsight program.
- Joshua Meyerson, MD, MPH, Medical Director October 2017 Communicable Disease report shared. Hepatitis A outbreak update given. Vaccination is recommended. HDNW created a food handler flier to share with our licensed facilities to explain how it is spread, proper handwashing and recommended vaccination. We are providing outreach to substance abuse facilities and homeless shelter. A Health Alert was shared with local Health Care facilities. Targeting high risk population for vaccinations.
- Jane Sundmacher, M.Ed. Community Health Planner- Currently facilitating a strategic plan for Emergency Preparedness.

- Scott Kendzierski, MS, REHS, Environmental Health Services Director-Shared the public education resources the EH Division is working on launching to provide information on water supply quality data.
- Amanda Thompson, RN, MBA, Director of Family Health reviewed the report submitted by Patricia Drenth, MS, RN, Family Health Supervisor –Shared the Family Health Divisions Quality Improvement projects.
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health –Getting to the Heart of the Matter update given.
- Tina Lamont, RN, Director of Home Care and Aging Services-Shared some recent positive Client testimonials of the service provide by the Home Care divisions.

RESOLUTION & LETTER:

MOTION: Nancy Ferguson made a motion, which was supported by Jonathan Scheel, to adopt the following Resolution:

RESOLUTION TO AUTHORIZE TERMINATION OF AGREEMENTS WITH MY COMMUNITY DENTAL CENTERS (MCDC) AND RETURN MANAGEMENT OF EIGHT DENTAL CLINIC S NORTH LOCATIONS TO THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN

WHEREAS, My Community Dental Centers (MCDC) and the Health Department of Northwest Michigan (HDNWM) have an agreement for provision of dental services at the eight Dental Clinics North sites, and

WHEREAS, an extensive review of issues related to the implementation of the agreement has resulted in a conclusion by the Health Officer and the Board of Health that the missions of MCDC and HDNWM are taking the organizations in different directions, and

WHEREAS, by the Health Officer is recommending that direct management of the clinic operations be returned to the HDNWM in order to improve communication, coordination of services to vulnerable people, and

WHEREAS, the expectation is that this change will result in a more effective use of public resources available for public health dental services.

THEREFORE BE IT RESOLVED that the Health Officer is authorized to provide a 12-month notice to MCDC to terminate the Contract for Dental and Dental-related Services.

BE IT FURTHER RESOLVED that the Health Officer is authorized to terminate any other leases or contracts with MCDC as provided in those documents.

BE IT FURTHER RESOLVED that the Health Officer is authorized to enter in to an agreement with MCDC for a shorter termination period than 12 months if MCDC is willing to do so.

BE IT FURTHER RESOLVED that the Health Officer will develop a transition plan for the transfer of full dental operation of the eight Dental Clinics North offices to the HDNWM, reporting progress to the Board of Health as appropriate.

All Yeas. Motion Carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the September bills in the amount of \$750,516.82 and the September employee expenses of \$28,739.61. Supported by Julie Powers. All yeas. Motion carried.

Shirley Roloff reported that the finance committee met and recommends approval of the October bills in the amount of \$880,635.03 and the October employee expenses of \$28,352.78. Supported by Julie Powers. All yeas. Motion carried.

Unfinished Business: None.

Other Business: None.

Adjournment:

December 5, 2017 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:28 P.M.

Respectfully submitted,


Lisa Peacock, Health Officer


Kafem Bargy, Chairperson