

**Minutes of the Board of Health Meeting  
Health Department of Northwest Michigan  
November 5, 2013**

**Call to order:** A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on November 5, 2013. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

**Members in attendance:** Karen Bargy, David Howelman, Larry Sullivan, Ronald Reinhardt, Les Atchison, Larry Cassidy, Richard Sumerix

**Member Absent/Excused:** Doug Johnson

**Staff in attendance:** Linda Yaroch, Dr. Josh Meyerson, Patricia Fralick, Tina Lamont, Scott Kendzierski, Jane Sundmacher

**Approval of Minutes:** Motion was made by David Howelman and supported by Ronald Reinhardt to approve the minutes of the October 1, 2013 meeting. All yeas. Motion carried.

**Public Comment:** None.

The Chairperson reported that after Linda Yaroch's report that he and Jane Sundmacher will give an update presentation on the Robert Wood Johnson Foundation Cross Jurisdictional meetings.

#### **STAFF REPORTS**

Written reports were distributed with agenda for review prior to the meeting from the following staff:

- Linda Yaroch, RN, MPH, Health Officer
- Joshua Meyerson, MD, MPH, Medical Director
- Patricia Fralick RN, MSS, Director of Family & Community Health Services
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services
- Tina Lamont, Director of Home Care and Aging Services

**PRESENTATION ROBERT WOOD JOHNSON FOUNDATION CROSS JURISDICTIONAL MEETING** - Les Atchison gave an introduction presentation on the cross jurisdictional meetings. With the ever present pressure of more regulations and expectations on public health providers and with the continued reduction of funding, the Robert Wood Johnson Foundation is providing grant monies for cross jurisdictional sharing among health districts. One of the requirements of this grant is to report to local boards of health the progress of the CJS meetings, and another requirement is for policy makers to be involved. The policy maker's role is of one of oversight, advocacy, governance and involvement in the decision process.

Les turned over the rest of the presentation to Jane Sundmacher who gave a slide presentation on what is to be accomplished and the progress thus far of the CJS team meetings. At the initial meeting, participants discussed a wide range of programs, services and other resources to potentially share, such as common metrics and outcomes, emergency preparedness, Medicaid outreach, education and enrollment

and medical directives among many others. The Jurisdictional Sharing Team is comprised of six local health departments, Benzie-Leelanau District Health Department; District Health Department No. 2; District Health Department No. 4, District Health Department No. 10; Grand Traverse County Health Department and Health Department of Northwest Michigan. The goal is to explore CJS arrangements that will increase efficiency and enhance public health capacity across Northern Michigan. The six local health departments have had a long history of working together and have developed trusting relationships. She discussed CJS assessment results and why local boards of health should be interested in cross jurisdictional sharing through function of policy development, resource stewardship, legal authority, partner engagement and continuous improvement. The top ranking CJS opportunities are: maternal and child health, information technology and integrated system of perinatal care.

The next meeting of the Cross Jurisdictional Sharing Team will be held at the Otsego Club and Resort in Gaylord on November 15, 2013. Linda, Jane, Les, and Linda VanGills, Health Officer, District Health Dept. No. 10 will be attending the 2<sup>nd</sup> required in-person meeting of the Sharing Community Collaborative of 16 teams, January 23-24, 2014 in Sand Diego, California.

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE - ACCOUNTS PAYABLE**

**MOTION:** David Howelman reported that the finance committee met and recommends approval of the October, 2013 bills in the amount of \$497,041.65 and employees expenses of \$23,541.63 supported by Richard Sumerix; roll call vote. All yeas. Les Atchison abstained. Motion carried.

**Unfinished Business:** None.

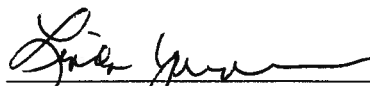
**Other Business:** None.

### **Adjournment:**

Tuesday, December 3, 2013 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Motion was made by Richard Sumerix supported by Larry Sullivan to adjourn at 11:30 A.M. Motion Carried.

**Respectfully submitted,**

  
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Linda Yaroch, Health Officer

  
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Les Atchison, Chairperson