

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
May 1st, 2018**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on May 1st, 2018. The meeting was called to order at 10:00 A.M. Chairperson Karen Bargy presiding and Lisa Peacock Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Jonathan Scheel, Shirley Roloff, Nancy Ferguson, Duane Switalski, Julie Powers, Karen Bargy, Betsy White, and Melissa Zelenak.

Members absent/excused: none

Staff in attendance: Lisa Peacock, Erika Van Dam, Natalie Kasiborski, Mary Briscoe, Scott Kendzierski, Jane Sundmacher, and Carrie Field.

Approval of Minutes: Motion was made by Julie Powers and supported by Nancy Ferguson to approve the minutes of April 3rd, 2018 meeting with the following amendment; the Health Officer Settlement agreement motion should not state a not exceed amount was approved in closed session. All yeas. Motion carried.

Public Comment: None

MERS HEALTHCARE SAVINGS PLAN UPDATE:

MOTION: Motion was made by Duane Switalski and supported by Jonathan Scheel to amend MERS Healthcare Savings Program Participation Agreement to correct Basic Employer contribution, item V.A., to \$40 per pay/\$80 per month per June 7, 2016 Board of Health Minutes, change items V.B. to reflect 1% for all employees and remove item V.C required for sick/PTO time contribution to HCSP upon retirement. All Yeas. Motion Carried.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Erika Van Dam, MPH, CHES, Deputy Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Amanda Thompson, MSN, RN, Director of Family Health, Jane Sundmacher, M.Ed. Community Health Planner, Scott Kendzierski, MS, REHS Environmental Health Services Director, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health:

- Lisa Peacock, RN, MSN, NP, Health Officer –Public Health Advocacy update given. Day at the Capital was a success. Shared with Legislation the activity of the Alliance. East Jordan facility update given. Netsmart update shared. Dental Clinic and MCDC transition continuing to move forward as shared. Medicaid Work Requirement Resolution will be presented at a future meeting.
- Erika Van Dam, MPH, CHES, Deputy Health Officer – Shared the Public Health Accreditation process the Agency is pursuing and the advantages of being accredited. A resolution will be presented at a future meeting.
- Jane Sunmacher, M.Ed. Regional Planning Director- Michigan Medicaid Housing & Healthcare Model shared. Area housing issues discussed.
- Joshua Meyerson, MD, MPH, Medical Director - April Communicable Disease report shared. Syringe Service Program shared (ACTION REQUIRED)

- Scott Kendzierski, MS, REHS, Environmental Health Services Director – Intergovernmental Agreement between HDNW and the Village of Elk Rapids. (ACTION REQUIRED)
- Amanda Thompson, MSN, RN, Director of Family Health- Local Leadership Group successes shared.
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health- Building Healthy Communities Healthy Food Service Guidelines 2018 update given.

CAROLYN MORGAN RESOLUTION

MOTION: Motion was made by Melissa Zelenak and supported by Shirley Roloff to accept the retirement resolution as presented and wish Carolyn well on her retirement. All Yeas. Motion Carried.

SYRINGE SERVICE PROGRAM

MOTION: Motion was made by Melissa Zelenak and supported by Nancy Ferguson to support the Syringe Service program under the Public Health Code as presented stating dispensing /exchanging of syringes for the purpose of preventing the transmission of infectious agents in accordance with local regulations. Seven Yeas. One No Motion Carried.

INTERGOVERNMENTAL AGREEMENT BETWEEN HDNW AND THE VILLAGE OF ELK RAPIDS:

MOTION: Motion was made by Nancy Ferguson and was supported Jonathan Scheel to approve the Intergovernmental Agreement (I.G.A) between the Health department of Northwest Michigan and the Village of Elk Rapids. All Yeas. Motion Carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Jonathan Scheel reported that the finance committee met and recommends approval of the April bills in the amount of \$771,545.02 and the April employee expenses of \$28,763.56. Supported by Nancy Ferguson All yeas. Motion carried.

Unfinished Business: None.

Other Business: None

Adjournment:

June 5, 2018 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:21 P.M.

Respectfully submitted,


Lisa Peacock, Health Officer


Karen Bary, Chairperson