

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
May 3, 2016**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on May 3, 2016. The meeting was called to order at 10:00 A.M. Chairperson Larry Cassidy presiding and Linda Yaroch, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, Shirley Roloff, Nancy Ferguson, Larry Cassidy, Robert Harkness. Julie Powers-Gehman and Robert Wilson

Members absent/excused: Les Atchison.

Staff in attendance: Linda Yaroch, Bradley Rider, Scott Kendzierski, Patricia Fralick Joshua Meyerson, Mary Briscoe, and Jane Sundmacher.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Robert Harkness to approve the minutes of the March 3, 2016 meeting. All yeas. Motion carried.

Public Comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Scott Kendzierski, MS, REHS, Director of Environmental Services, and Patricia Fralick. RN, MBA, Director of Family Health Services.

- Linda Yaroch, RN, MPH, Health Officer – reported on facilities updates, our recent Accreditation with the State, the State Innovation Model and Northern Michigan Public Health alliance.
- Joshua Meyerson, MD, MPH, Medical Director –Shared the March and April communicable diseases report for discussion.
- Scott Kendzierski, MS, REHS, Director of Environmental Services- Shared the results of the Environmental Health Accreditation. He also shared the upcoming plans to move toward adopting the revised Sanitary Codes.
- Patricia Fralick. RN, MBA, Director of Family Health Services- Shared the Accreditation results for the Family Health Division.

MEANINGFUL USE DOLLARS:

Motion: Motion was made by Nancy Ferguson and supported by Robert Harkness to approve to use the Meaningful Use dollars in the amount of \$340,000, that was previously approved by the Board in 2015, from the 2016 Fund Balance. All yeas. Motion carried.

2015 INTERNALLY PREPARED UNAUDITED STATEMENT OF REVENUES, EXPEDITURES AND CHANGES:

Motion: Motion was by Larry Cassidy and supported by Shirley Roloff to accept the presented 2015 unaudited statement of revenues, expenditures, and changes in the fund balance Budget and Actual and Balance Sheet. All yeas. Motion carried.

EMMET DENTAL REQUESTS:

Motion: Motion was made by Larry Cassidy and supported by Nancy Ferguson to use up to \$275,000 of the Dental Reserve fund balance for the Emmet Dental clinic renovations. All yeas. Motion carried.

ALPENA DENTAL REQUEST:

Motion: Motion was made by Larry Cassidy and supported by Shirley Roloff to use up to \$400,000 of the Dental Reserve fund balance for the Alpena Dental clinic renovations. All yeas. Motion carried.

FACILITIES FUND PROJECT REQUEST:

Due to some projects coming in under budget, changed or absorbed by other funding sources the facilities plan will be underspent by \$90,137. **Motion:** A motion was made by Karen Bargy and supported by Julie Powers-Gehamn to allow staff to reallocate the \$90,000, not to exceed this amount, within the project areas; Roll call vote. All yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the March bills in the amount of \$584,189.25 and employees expenses of \$19,428.69 supported by Nancy Ferguson; roll call vote. All yeas. Motion carried.

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the April bills in the amount of \$646,915.35 and employees expenses of \$20,514.65 supported by Julie Powers- Gehman; roll call vote. All yeas. Motion carried.

Unfinished Business: None.

Other Business: None.

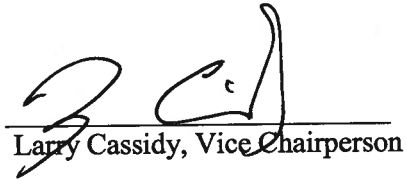
Adjournment:

Tuesday, June 7, 2016 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:01 P.M.

Respectfully submitted,


Linda Yaroeh, Health Officer


Larry Cassidy, Vice Chairperson