

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
March 6, 2018**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on March 6, 2018. The meeting was called to order at 10:08 A.M. Chairperson Karen Bargy presiding and Lisa Peacock Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Jonathan Scheel, Nancy Ferguson, Duane Switalski, Julie Powers, Karen Bargy, Betsy White, and Melissa Zelenak.

Members absent/excused: Shirley Roloff.

Staff in attendance: Lisa Peacock, Erika Van Dam, Natalie Kasiborski, Mary Briscoe, Dr. Meyerson, Scott Kendzierski, Tina Lamont, Joy Klooster, and Carrie Field.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Julie Powers to approve the minutes of the February 6th meeting. All yeas. Motion carried.

Public Comment: None

Presentation of the 2017 Audited Financial Report:

Annie Magin, CPA, and Mary Krantz, CPA, from Dennis, Gartland & Niergarth presented the 2017 Audit Report. They gave an overview of the Agency's financial status. No difficulties were encountered in performing the audit. Graphs depicting the Government Fund Equity: Revenue and Expenditure Trends were discussed; Actual Revenues and Expenditures were discussed. Report on File. **MOTION:** Motion was made by Melissa Zelenak to accept the 2017 Audit Report as submitted; supported by Nancy Ferguson. All yeas. Motion carried.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Erika Van Dam, MPH, CHES, Deputy Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Amanda Thompson, MSN, RN, Director of Family Health, Jane Sundmacher, M.Ed. Community Health Planner, Scott Kendzierski, MS, REHS Environmental Health Services Director, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health:

- Lisa Peacock, RN, MSN, NP, Health Officer – East Jordan Dental Clinic update given. DCN transition discussion. Netsmart update. New position (action required). MOU for Alliance (action required).
- Erika Van Dam, MPH, CHES, Deputy Health Officer – School Based Oral Health program shared.
- Joshua Meyerson, MD, MPH, Medical Director - February Communicable Disease report shared. Discussed the Hep C virus infection in young adults in Michigan. Shared the syringe service program and inquired about the Board of Health member's thoughts on the program. Only a discussion at this point.

- Scott Kendzierski, MS, REHS, Environmental Health Services Director - Discussed Milton Twp. Time of Transfer Ordinance Annual Report.
- Tina Lamont, RN, Director of Home Health and Hospice - Reported on the Opioid legislation impact on the Home Health and Hospice Division.
- Jane Sundmacher, M.Ed. Community Health Planner - Report in packet. Not present.
- Amanda Thompson, MSN, RN, Director Family Health Supervisor & Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health – Tobacco Health System Change report tabled to next meeting.

NEW POSITION; DIRECTOR OF REGIONAL PLANNING

Karen Bargy shared that the Personnel and Finance Committee had met to review the new position as presented. The Committee supports adding this position to the classification schedule. **MOTION:** Jonathan Scheel made a motion to accept the new position of Director of Regional Planning to the classification schedule as presented. Supported by Duane Switalski. All yeas. Motion carried.

NORTHERN MICHIGAN PUBLIC HEALTH ALLIANCE MEMORANDUM OF UNDERSTANDING REVISION AND RENEWAL:

MOTION: Nancy Ferguson made a motion to approve the Northern Michigan Public Health Alliance Memorandum of Understanding as presented. Supported by Melissa Zelenak. All yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Jonathan Scheel reported that the finance committee met and recommends approval of the February bills in the amount of \$ 832,658.31 and the February employee expenses of \$23,023.00. Supported by Julie Powers. All yeas. Motion carried.

Unfinished Business: None.


Other Business: None

Adjournment:

April 3, 2018 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:40 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bargy, Chairperson