

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
March 3, 2016**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on March 3, 2016. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, Shirley Roloff, Nancy Ferguson, Les Atchison, Larry Cassidy, Robert Harkness. Julie Powers-Gehman and Robert Wilson

Members absent/excused: None.

Staff in attendance: Linda Yaroch, Bradley Rider, Scott Kendzierski, Patricia Fralick, Tina Lamont, Joshua Meyerson, Mary Briscoe, Emily Llore and Jane Sundmacher.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Shirley Roloff to approve the minutes of the February 2, 2016 meeting. All yeas. Motion carried.

Public Comment: None.

Staff Guest: Welcome Emily Llore, Grand Traverse Regional Health Coalition Coordinator.

RESOLUTION: Congratulations to Cindy Kloss who is retiring after 28 years of service. Motion was made by Karen Bargy and supported by Nancy Ferguson to sign the Resolution for Cindy Kloss. All yeas. Motion carried.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Scott Kendzierski, MS, REHS, Director of Environmental Services, and Patricia Fralick, RN, MBA, Director of Family Health Services.

- Linda Yaroch, RN, MPH, Health Officer – Charlevoix and Emmet Facilities update given. Action required. Also reviewed was the Regional Insight Software project, State Innovation Model and Northern Michigan Public Health Alliance application to the Michigan Department of Health and Human Services.
- Joshua Meyerson, MD, MPH, Medical Director – Shared the February communicable diseases report for discussion. Josh also shared there has been no activity on House Bills #5126 and #5127 as discussed at the February Meeting. Zika Virus discussed.
- Patricia Fralick, RN, MBA, Director of Family Health Services- Shared an Immunization Report for our 4 counties in comparison to Michigan.
- Scott Kendzierski, MS, REHS, Director of Environmental Services- Code revision is close to being finalized. Summary of Code changes provided. He presented our Sharps policy. Milton Township Ordinance Annual report shared.

CHARLEVOIX COUNTY BUILDING LESAE AGREEMENT:

Motion was made by Shirley Roloff and supported by Julie Powers-Gehman for Les Atchison to sign Charlevoix County Building Lease Agreement as presented. Discussion. Roll Call. 6 Yeas. 2 Opposed (Robert Wilson and Karen Bary). Motion carried.

EMMET FACILITY PLANNING AND BUILDING REVERSION PLAN:

Motion was made by Larry Cassidy and supported by Nancy Ferguson for Les Atchison and Linda Yaroch to sign the presented Certificate of Resolutions supporting the restated lease agreement; Emmet County Health Properties -Building Completion Project. All Yeas. Motion carried.

CHARLEVOIX FACILITIES PROJECT:

Motion was made by Karen Bary and supported by Shirley Roloff to proceed with the Charlevoix Facilities interior improvements as presented and supported by the BOH in 2015. All Yeas. Motion carried.

DENTAL CLINICS NORTH IN EMMET:

Discussed plans for purchasing equipment for DCN in Emmet. Karen Bary moved to table discussion until the Personnel and Finance committee has reviewed the proposal.

FINANCE COMMITTEE - ACCOUNTS PAYABLE:

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the February bills in the amount of \$718,151.85 and employees expenses of \$22,897.24 supported by Nancy Ferguson. All yeas. Motion carried.

APRIL MEETING:

Due to Spring Break and limited attendance predicted the April meeting may be cancelled. We will wait until closer to the meeting date to make the final announcement in the event we need Board action.

Unfinished Business: None.


Other Business: None.

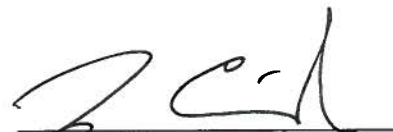
Adjournment:

Tuesday, April 5th, 2016 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan is the tentative time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:55 A.M.

Respectfully submitted,


Linda Yaroch, Health Officer


Les Atchison, Chairperson

SIGN HERE