

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
March 2, 2015**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on March 2, 2015. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Robert Wilson, Karen Bargy, Shirley Roloff, Nancy Ferguson, Les Atchison, Larry Cassidy, Doug Johnson, Julie Powers-Gehman.

Members absent/excused: None

Staff in attendance: Linda Yaroch, Dr. Josh Meyerson, Bradley Rider, Patricia Fralick, Scott Kendzierski, Jane Sundmacher, Tina Lamont.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Larry Cassidy to approve the minutes of the February 3, 2015 meeting. All yeas. Motion carried.

Public Comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Patricia Fralick, RN, MBA, Director of Family & Community Health Services and Scott Kendzierski, MS, REHS, Director of Environmental Health Services.

- Linda Yaroch, RN, MPH, Health Officer- Shared the Michigan Community Health budget cuts proposed by Gov. Snyder and how it impacts the Agency. We are also continuing to explore the contractual relationship with BLDHD. Linda discussed the Child Adolescent Health Center program which initiated conversation regarding the age of adolescents served, the need for mental health services and how we facilitate outreach. Linda announced we are participating in a pilot training program, Governance in Action, a Board of Health training package developed by the University of Michigan School of Public Health Center for Public Health Practice to assist local health departments in national public health accreditation requirements. Jane led us in the first of 7 modules the Board will be completing.
- Joshua Meyerson, MD, MPH, Medical Director-Reported on his February Communicable disease report. He also commented on his Physician's Update and the increased Hepatitis cases.
- Patricia Fralick, RN, MBA, Director of Family & Community Health Services –She gave a staffing update, the Agency immunization report card and the Home Visiting Grant Update.
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services – Scott updated the Board on the Forest Home Time of Transfer Ordinance. He shared we are currently working on implementing the Healthspace program. Also reported was the Mancelona TCE groundwater contamination.
- Tina Lamont, RN, Director of Home Care & Aging Services –Tina reported on the training for the new code set that will be released in October. She also reported on the Home Health and Hospice census and several community events.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the February 2015 bills in the amount of \$586,417.30 and employees expenses of \$19,672.48, supported by Shirley Roloff ; roll call vote. All yeas. Motion carried.

Unfinished Business: None.

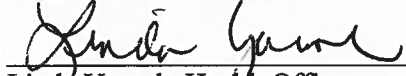
Other Business: None.

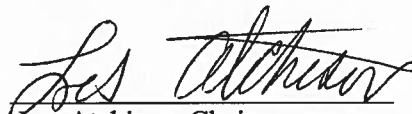
Adjournment:

Tuesday, April 7, 2015 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:55 A.M.

Respectfully submitted,


Linda Yaroch, Health Officer


Les Atchison, Chairperson