

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
June 7, 2016**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on May 3, 2016. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Les Atchison., Karen Bargy, Shirley Roloff, Larry Cassidy, Robert Harkness. Julie Powers-Gehman and Robert Wilson

Members absent/excused: Nancy Ferguson

Staff in attendance: Linda Yaroch, Bradley Rider, Scott Kendzierski, Patricia Fralick, Joshua Meyerson, Mary Briscoe, Jane Sundmacher and Erika VanDam.

Approval of Minutes: Motion was made by Robert Harkness and supported by Julie Powers- Gehman to approve the minutes of the May 3, 2016 meeting. All yeas. Motion carried.

Public Comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Erika Van Dam, MPH, CHES Director of Community Health, Scott Kendzierski, MS, REHS, Director of Environmental Services, and Patricia Fralick. RN, MBA, Director of Family Health Services.

- Linda Yaroch, RN, MPH, Health Officer – Gave an update on the Facilities project. Also updated the Board on the State Innovation Model. Jane Sundmacher shared the Community Health Assessment.
- Joshua Meyerson, MD, MPH, Medical Director – Shared the May communicable diseases report for discussion.
- Patricia Fralick. RN, MBA, Director of Family Health Services- Shared the results of the Maternal Infant Health Program successful site visit. She also shared the statistics of the Women, Infant and Children nutrition program.
- Erika Van Dam, MPH, CHES Director of Community Health - Building Healthy Communities update shared.
- Scott Kendzierski, MS, REHS, Director of Environmental Services- Tip of the Mitt presentation given by Grenetta Thomassey regarding septic initiative.

PERSONNEL AND FINANCE COMMITTEE COMPENSATION RECOMMENDATION:

MOTION: Larry Cassidy made a motion to approve the 2017 and the 2018 Compensation plan as presented. Supported by Robert Harkness. Discussion. Roll call vote. 5 Yeas. 2 Opposed. Motion Carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the May bills in the amount of \$675,145.32 and employees expenses of \$35,403.21 supported by Karen Bary. Roll call vote. All yeas. Motion carried.

Unfinished Business: None.


Other Business: None.

Adjournment:

Tuesday, July 5 , 2016 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:55 A.M.

Respectfully submitted,



Linda Yaroch, Health Officer



Les Atchison, Chairperson