

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
June 2, 2015**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on June 2, 2015. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Robert Wilson, Karen Bargy, Shirley Roloff, Nancy Ferguson, Les Atchison, Larry Cassidy, Doug Johnson, and Julie Powers-Gehman.

Members absent/excused: None.

Staff in attendance: Linda Yaroch, Bradley Rider, Scott Kendzierski, Jane Sundmacher, Erika Van Dam, Tina Lamont and Patricia Fralick.

Approval of Minutes: Motion was made by Larry Cassidy and supported by Nancy Ferguson to approve the minutes of the May 5, 2015 meeting. All yeas. Motion carried.

Public Comment: Shirley Roloff presented Amy Weiland, Executive Director for Hospice, a check in the amount of \$500 for the Hospice Program from funds raised during the recent Bryan Roloff Memorial.

Julie Powers-Gehman announced the passing of a former Board Member, Richard Sumerix. The visitation is June 4th at the fairgrounds in Gaylord from 3pm-8pm. **MOTION:** Doug Johnson made a motion we contribute \$50 on behalf of the Board of Health to the family of Richard, Robert Wilson supported the motion. All Yeas. Motion carried

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Patricia Fralick, RN, MBA, Director of Family Health Services, Erika Van Dam, Director of Community Health, and Scott Kendzierski, MS, REHS, Director of Environmental Health Services.

- Linda Yaroch, RN, MPH, Health Officer- Linda gave an update on the Emmet office unfinished facility space. MCDC has expressed interest in additional space. BLDHD professional service agreement was submitted for review and action. Also submitted for action was the Local Public Health Mutual Aid Agreement. 2014 Status of Priority Work Plan and 2015 Priority Work plan was submitted for review. Jane Sundmacher led the Board through the 4th module for the Governance in Action training.
- Joshua Meyerson, MD, MPH, Medical Director –Reported on the May communicable diseases. He also shared the Tobacco 21 resolution which required action.
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services –Shared a powerpoint presentation on Ticks from his meeting on Beaver Island. Stressing prevention is the best defense against ticks.
- Patricia Fralick, RN, MBA, Director of Family & Community Health Services- report was included in the packet for review.
- Erika Van Dam, Director of Community Health- Community Health Division report was included in packet for review.

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT:

The Agreement was reviewed and discussed. Lisa Peacock would act as the Health Officer effective July 1st and Medical Director services would be effective January 1, 2016 under the terms in the Agreement.

MOTION: Nancy Ferguson made a motion to approve the Professional Service Agreement between the Health Department of Northwest Michigan and Benzie-Leelanau District Health Department. Supported by Doug Johnson; roll call vote. All yeas. Motion carried

LOCAL PUBLIC HEALTH MUTUAL AID AGREEMENT:

This agreement sets forth a process and authority to request assistance and provide assistance in the event of an emergency in a participating health department. **MOTION:** Doug Johnson made a motion to approve the Local Public Health Mutual Aid Agreement, supported by Karen Bargy. All yeas. Motion carried.

TOBACCO 21

Joshua Meyerson presented the Tobacco 21 resolution. The resolution states we would endorse the idea for the State to explore raising the legal age to purchase Tobacco products to age 21. **MOTION:** Julie Powers-Gehman made a motion to support the Tobacco 21 Resolution, supported by Nancy Ferguson. Opposed; Karen Bargy. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the May bills in the amount of \$642,794.45 and employees expenses of \$18,191.41, supported by Shirley Roloff; roll call vote. All yeas. Motion carried.

Unfinished Business: None.

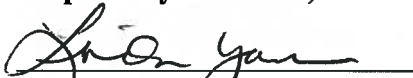
Other Business: None.

Adjournment:

Tuesday, July 7, 2015 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:10 P.M.

Respectfully submitted,


Linda Yaroch, Health Officer


Les Atchison, Chairperson