

**Minutes of the Board of Health
Health Department of Northwest Michigan
June 5, 2012**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on June 5, 2012. The meeting was called to order at 10:05 A.M. Chairperson, Jack Jones presiding and Linda Yaroch, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, David Howelman, Shirlene Tripp, Robert Drebenstedt, Jack Jones, Les Atchison, Richard Sumerix

Member Absent/Excused: Doug Johnson

Staff in attendance: Linda Yaroch, Dr. Joshua Meyerson, Tina Lamont, Patricia Fralick, Carol Paxton, Scott Kendzierski, Christie Vogelheim. Jane Sundmacher, Nicole Schaub, Intern

Guest in attendance: Aaron Mansfield, CPA

Approval of Minutes: Motion was made by Shirlene Tripp and supported by Richard Sumerix to approve the minutes of the May 1, 2012 meeting. All yeas. Motion carried.

Public comment: None.

2011 AUDIT REPORT - Aaron Mansfield of Dennis, Gartland & Niergarth appeared before the Board and gave an overview of the agency's financial status for 2011. No difficulties were encountered in performing the audit. Graphs depicting the Governmental Fund Equity; Revenue and Expenditure Trends were depicted; actual Revenues and Expenditures were discussed.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from the following staff:

- Linda Yaroch, RN, MPH, Health Officer
- Joshua Meyerson, MD, MPH, Medical Director
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services
- Patricia Fralick, RN, MSA, Director of Family & Community Health Services – Erika VanDam, Supervisor gave a presentation on the Boyne City Middle School's Wellness Program experiment that was conducted at their school this past year. The purpose of the experiment was to encourage students to choose healthier foods from the school cafeteria by implementing some changes in the location, display and labeling of the foods.
- Tina Lamont, RN, Director of Home Care & Aging Services
- Carol Paxton, RN, MSN, Director of Public Health Emergency Preparedness

Motions from Staff Reports:

MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) – 457 SUPPLEMENTAL

Motion: A motion by Robert Drebenstedt to add the 457 Program to the MERS Plan supported by Dave Howelman. All yeas. Motion carried.

INTERGOVERNMENTAL AGREEMENT FOR ADMINISTRATION OF THE MITLON TOWNSHIP SEPTIC INSPECTION AND PROPERTY TRANSFER ORDINANCE

Motion: A motion by Robert Drebenstedt authorizing the Chairperson to sign the Intergovernmental Agreement with Milton Township. There was discussion the Health Department will provide inspection services and the Township will be responsible for the enforcement of the Ordinance, it was reviewed and drafted by our legal counsel. Supported by Shirlene Tripp. All yeas. Motion Carried.

Finance Committee

Motion: Motion was made by Robert Drebenstedt to approve the May, 2012 bills in the amount of \$847,325.34 and employees expenses of \$20,217.31 supported by Richard Sumerix. All yeas. Motion passed.

Unfinished Business: None.

Other Business:

JULY BOARD OF HEALTH MEETING

Motion: Motion was made by David Howelman to cancel the July Board of Health Meeting, supported by Richard Sumerix. All yeas. Motion carried.

Adjournment:

Tuesday, August 7, 2012 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next regular meeting of the Board of Health and the June 5, 2012 meeting was adjourned at 12:20 P.M.

Respectfully submitted,



Linda Yaroch, Health Officer



Jack Jones, Chairperson