

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
July 6, 2021 at 10:00 A.M.**

Call to order: A regular meeting of the Board of Health was held via virtual meeting option (Zoom) on July 6th, 2021. The meeting was called to order at 10:00 A.M. by Karen Bargy, Chairperson. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Karen Bargy, Scott Hankins, Dave Bachelor David White, Rob Pallarito, Julie Powers, Jarris Rubingh and Shirley Roloff.

Members absent/excused: none

Staff in attendance: Lisa Peacock, Natalie Kasiborski, Terry Tollas, Dan Thorell, Joshua Meyerson, Amanda Thompson, Jane Sundmacher, Kathleen Jakinovich, Laurel Johnson, Katelyn Nellis, Tammy Hickman, Diane Litzenburger and Jennifer Kenney.

Approval of the June 1st, 2021 Board of Health Meeting Minutes: Shirley Roloff made a motion to approve the Board of Health meeting minutes from June 1st, 2021 supported by Julie Powers. Roll call. All yeas. Motion carried.

Public Comment: none

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer, Dan Thorell, Director of Environmental Health, Kathleen Jakinovich, MPH, Director of Community Health Services, Amanda Thompson, MSN, RN, Director of Family Health, and Jane Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- Kathleen Jakinovich presented a retirement for Tammy Hickman. (ACTION NEEDED) Reflective Supervision presentation by Katelyn Nellis. HDNW Agency Fundamentals shared. YTD financial statements through May 2021 update given by Terry Tollas. Dental Clinics North staffing challenges discussed.
- Joshua Meyerson, MD, MPH, Medical Director- June 2021 Communicable disease report shared. Rabies update reviewed. Flu Like diseases discussed.
- Kathleen Jakinovich, MPH, Director of Community Health Services- Submitted report outlined community members served in various community health programs.
- Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer- Reflective Supervision in Practice outline. PIO monthly information monthly report submitted.
- Amanda Thompson, MSN, RN, Director of Family Health – Woman, Infant and Children, Maternal Infant Health, and Health Families program updates submitted. WIC management review discussion. Hybrid approach discussed for certain programs and easy accessibility for community members.

- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning –Community Connections updated submitted.
- Dan Thorell, Director of Environmental Health- 2021 Beach Monitoring written report submitted.

TAMMY HICKMAN RETIREMENT RESOLUTION PRESENTED

MOTION: Motion was made by Scott Hankins and supported by David White to accept the retirement resolution as presented and wish Tammy well on her retirement. Roll Call. All Yeas. Motion Carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

ACCOUNTS PAYABLE:

MOTION: David White made a motion that the finance committee met and recommends approval of the June bills in the amount of \$599,645.22 the June employee expenses of \$16,557.82. Supported by Rob Pallarito. Roll call. All Yeas. Motion carried.

New Business: none

Other Business: none


Comments: Add page numbers to the Board of Health packet materials. Clearly identify what meeting minutes we are voting on.

Adjournment:

Tuesday, August 3rd at 10:00 A.M. was the fixed date and time for the next regular meeting of the Board of Health.

Meeting adjourned at 11:12 P.M.

Respectfully submitted,


Lisa Peacock, Health Officer


Karen Bargy, Chairperson