

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
February 6, 2018**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on February 6, 2018. The meeting was called to order at 10:08 A.M. Chairperson Karen Bargy presiding and Lisa Peacock Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Jonathan Scheel, Shirley Roloff, Nancy Ferguson, Duane Switalski, Julie Powers, Karen Bargy, Betsy White, and Melissa Zelenak.

Members absent/excused: None

Staff in attendance: Lisa Peacock, Erika Van Dam, Natalie Kasiborski, Mary Briscoe, Jane Sundmacher, Dr. Meyerson, Scott Kendzierski, Tina Lamont, Amanda Thompson, Yvonne Louiselle and Carrie Field.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Jonathan Scheel to approve the minutes of the December 5, 2017 meeting. All yeas. Motion carried.

Approval of the January 28, 2018 Special Minutes: Motion was made by Nancy Ferguson and supported by Shirley Roloff to approve the minutes of the January 28th special meeting. All yeas. Motion carried.

Public Comment: Melissa Zelenak commented that she is organizing Drug Effects in Antrim County talk at the Central Lake HS Cafeteria February 15th, 6:30pm. Speakers are the Antrim county prosecutor Jim Rossiter, Sheriff Dan Bean, Lt Dan King from traverse narcotics team and Jesse Haines, Pharm D from Bellaire medical clinic.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Erika Van Dam, MPH, CHES, Deputy Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Amanda Thompson, MSN, RN, Director of Family Health, Jane Sundmacher, M.Ed. Community Health Planner, Scott Kendzierski, MS, REHS Environmental Health Services Director, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community:

- Lisa Peacock, RN, MSN, NP, Health Officer – Introduced Dan Redifer, consultant on the DCN transition. DCN transition update was given. We will continue to work with our Consultants and our attorneys to establish an appropriate business model and assist with a smooth transition. East Jordan Dental Facilities update given. Netsmart continued concerns shared. Retirement Resolution for Pat Fralick (Action required) Mary Briscoe included the Unaudited Financial results for fiscal year 2017. The Audit will be presented by our Audit firm during the March meeting. Huntington Bank would like to present some investment options. It was decided the Finance committee can meet with them and bring the recommendations to the Full Board after.
- Erika Van Dam, MPH, CHES, Deputy Health Officer – Job description project and timeline shared.

- Joshua Meyerson, MD, MPH, Medical Director -December and January Communicable Disease report shared. Update on Hep A outbreak, Guidance for Health Care Providers memo shared.
- Jane Sundmacher, M.Ed. Community Health Planner-Northern Michigan Community Health Innovation update shared. Indicated they are working on response to community needs.
- Amanda Thompson, MSN, RN, Director Family Health Supervisor –Community Connections update given. Yvonne Louiselle presented the current forms and process for this endeavor.
- Scott Kendzierski, MS, REHS, Environmental Health Services Director- Well first policy extension (Action required)
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health –Shared trauma and resilience focused initiatives.
- Tina Lamont, RN, Director of Home Health and Hospice-Shared a letter from a Client appreciating their services. Upcoming fundraiser for Hospice, Saturday March 24th, Dinner and a Movie, and a silent auction at Scovie's.

RETIREMENT RESOLUTION:

MOTION: Nancy Ferguson made a motion to sign Pat Fralick's retirement resolution after 42 years of dedicated service. Supported by Shirley Roloff. All yeas. Motion carried.

WELL FIRST POLICY:

MOTION: Melissa Zelenak made a motion to accept the Well First update policy as of February 13th, 2018 as presented to include Custer Township, section 3. Supported by Jonathan Scheel. All yeas. Motion passed.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the December bills in the amount of \$726,647.14 and the December employee expenses of \$40,438.25. Supported by Nancy Ferguson. All yeas. Motion carried.

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the January bills in the amount of \$642,403.12 and the January employee expenses of \$18,720.69. Supported by Nancy Ferguson. All yeas. Motion carried.

Unfinished Business: None.

Other Business: RESOLUTION REGARDING PROPOSED CHANGES TO MI MARKETPLACE OPTION AND HEALTHY MICHIGAN UPDATES SUBMITTED BY THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES:

MOTION: Nancy Ferguson made a motion to submit the proposed Resolution sharing the Board of Health's concerns of the negative consequences to the proposed changes. Supported by Shirley Roloff. All Yeas. Motion Carried.

Adjournment:

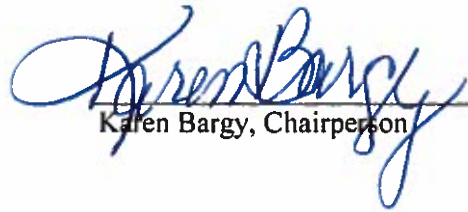
March 6, 2018 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:32 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bargy, Chairperson