

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
February 4, 2014**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on February 4, 2014. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: David Howelman, Larry Sullivan, Ronald Reinhardt, Les Atchison, Larry Cassidy, Richard Sumerix, Doug Johnson

Members absent/excused: Karen Bargy was present at 10:25 AM.

Staff in attendance: Linda Yaroch, Dr. Josh Meyerson, Brad Rider, Patricia Fralick, Scott Kendzierski, Jane Sundmacher, Tina Lamont, Tammy Hickman

Approval of Minutes: Motion was made by Larry Sullivan and supported by Richard Sumerix to approve the minutes of the December 3, 2013 meeting. All yeas. Motion carried.

Public Comment: None.

STAFF REPORTS

Les Atchison reported that Tina Lamont will give her division report after Linda Yaroch. She has a computer trainer on-site for the new electronic medical record software program.

Written reports were distributed with agenda for review prior to the meeting from the following staff:

- Linda Yaroch, RN, MPH, Health Officer – Linda introduced Brad Rider, who is the new Director of Administrative Services. The Board welcomed him.
- Tina Lamont, RN, Director of Home Care and Aging Services
- Joshua Meyerson, MD, MPH, Medical Director
- Patricia Fralick, RN, MSS, Director of Family & Community Health - Introduced Tammy Hickman, Nurse Practitioner of the Ironmen Health Center. Tammy gave an overview of services provided by the Hornet Health Center. Tammy discussed a case with an exchange student that came in for a sport's physical and Tammy revealed a heart murmur. Tammy recommended the student attend a free McLaren Northern Michigan Student Heart Screening offered to students in grades 9-12 and they discovered a serious birth defect of a hole between her heart's two top chambers. She was then referred to The University of Michigan's C.S. Mott Children's Hospital and had open heart surgery. The surgery went very well and she will have all the opportunities of any 16 year old. Thanks to the International Children's Fund and C.S. Mott Children's Hospital who covered the cost of the surgery. This is an excellent example of how community involvement, professional relationships, and generous individuals come together to change a life. The Board thanked Tammy for coming and all that she does for the students. Pat also reported that HRSA (federal government) Audit for our Family Planning 340B Drug pricing program is taking place in our Gaylord office. She will report their findings at a later date.
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services

MICHIGAN LOCAL PUBLIC HEALTH ACCREDITATION PROGRAM

Linda Yaroeh reported that we received written confirmation that we are fully accredited. Mark Miller, Director of Local Health Services will be attending the March 4th meeting to present the Michigan Local Public Health Accreditation Certificate to the Board.

COMMTTEE REPORTS

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: David Howelman reported that the finance committee met and recommends approval of the December, 2013 bills in the amount of \$539,773.03 and employee expenses of \$31,602.75 and January, 2014 bills in the amount of \$442,011.34 and employee expenses of \$14,436.46; supported by Richard Sumerix; roll call vote. All yeas. Les Atchison abstained. Motion carried.

Unfinished Business: None.

Other Business:

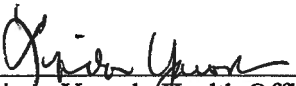
Comment: David Howelman thanked Scott for all his efforts and coordinated response to concerned property owners in the area of the Antrim-Kalkaska Closed Landfill-Custer Township. He felt the concerned citizens were satisfied with the outcome.

Adjournment:

Tuesday, March 4, 2014 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:30 A.M.

Respectfully submitted,



Linda Yaroeh, Health Officer



Les Atchison, Chairperson