

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
August 1, 2017**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on August 1, 2017. The meeting was called to order at 10:00 A.M. Chairperson Karen Bargy presiding and Lisa Peacock Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Jonathan Scheel, Shirley Roloff, Karen Bargy, Nancy Ferguson, Betsy White, Duane Switalski, and Julie Powers.

Members absent/excused: Scott Kruger

Staff in attendance: Lisa Peacock, Erika Van Dam, Scott Kendzierski, Natalie Kasiborski, Mary Briscoe, Amanda Thompson, Jane Sundmacher, Dr. Meyerson, and Tina Lamont.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Shirley Roloff to approve the minutes of the July 7, 2017 meeting to include the correction that the Well First Protocol motion was approved after the Personnel and Finance motion. All yeas. Motion carried.

WELL FIRST PROTOCOL POLICY CORRECTION: Scott Kendzierski shared a correction to the Well First Protocol policy motion from the July meeting. It is to include township sections 5 and 8 not township sections 14 and 23. **MOTION:** Nancy Ferguson made a motion to correct the Well First policy to include township sections 5 and 8, supported by Duane Switalski. All yeas. Motion Carried.

Upcoming Meeting(s): August 28th, 2017 at 9am will be a special Finance Meeting to review budgets prior to the Regular Board of Health Meeting September 5th, at 10am.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Erika Van Dam, MPH, CHES, Deputy Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Amanda Thompson, RN, MSN, Director of Family Health, Scott Kendzierski, MS, REHS Environmental Health Services Director, and Natalie Kasiborski, PhD, LMSW, MPH, Director of Community:

- Lisa Peacock, RN, MSN, NP, Health Officer – Budget update given. East Jordan Dental request discussed. Action required. Dr. Meyerson to be approved as the authorized Official and Indemnification signer for the agency. Action required. Introduced Laura Kemp, the new HR Coordinator.
- Erika Van Dam, MPH, CHES, Deputy Health Officer- Gave an overview of recent changes in the state laws regulating Marijuana.
- Joshua Meyerson, MD, MPH, Medical Director –July communicable disease report shared.
- Scott Kendzierski, MS, REHS, Environmental Health Services Director-Well First Protocol extension update given. Beach Program shared.
- Jane Sundmacher, M.Ed. Community Health Planner-Northern Michigan Community Health Innovation Region operational plan reviewed.

- Amanda Thompson, RN, MSN, Director of Family Health- Gave an update on the MyInsight implementation. Also shared the hearing & vision screening numbers for 2015-2016 school year. Healthy Families Northern Michigan home visits reported.
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health- Building Healthy communities area initiatives reviewed.
- Tina Lamont, RN, Director of Home Care & Aging Services- Hospice and Home Health Client census shared. Tina reported her Division passed the recent unplanned surveys by various accrediting agencies.

EAST JORDAN DENTAL CLINIC REQUEST:

MOTION: Shirley Roloff made a motion that the Personnel and Finance committee met and recommends to approve the not to exceed amount requested of \$300,000 for the East Jordan Dental Clinic expansion expenses, supported by John Scheel. All yeas. Motion carried.

AUTHORIZED OFFICIAL AND INDEMNIFICATION AS AUTHORIZED OFFICIAL

REQUEST: MOTION: Nancy Ferguson made a motion for Lisa Peacock to sign the indemnification letter authorizing Dr. Meyerson, on behalf of HDNW, to assume financial and legal obligations for HDNW's designated health plans enrollment responsibilities as presented in the letter supported by Shirley Roloff. All yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the July bills in the amount of \$873,749.2635 and the July employee expenses of \$44,715 supported by Jonathan Scheel. All yeas. Motion carried.

Public Comment: None.

Unfinished Business: None.

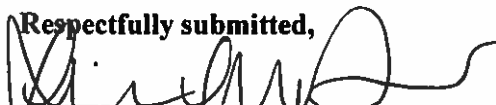
Other Business: None.


Adjournment:

Tuesday, September 5, 2016 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:55 A.M.

Respectfully submitted,


Lisa Peacock, Health Officer


Karen Bargy, Chairperson