

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
August 2, 2016**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on August 2nd, 2016. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Les Atchison., Karen Bargy, Shirley Roloff, Larry Cassidy, Robert Harkness, Nancy Ferguson. Robert Wilson, and Julie Powers-Gehman

Members absent/excused: none

Staff in attendance: Linda Yaroch, Bradley Rider, Joshua Meyerson, Mary Briscoe, Jane Sundmacher, Erika VanDam, Pat Fralick, and Tina Lamont.

Approval of Minutes: Motion was made by Nancy Ferguson and supported by Larry Cassidy to approve the minutes of the July 7,2016 meeting. All yeas. Motion carried.

Public Comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Erika Van Dam, MPH, CHES Director of Community Health and Patricia Fralick. RN, MBA, Director of Family Health Services.

- Linda Yaroch, RN, MPH, Health Officer – Facilities update given By Bradley Rider. Linda discussed the Northern Michigan Community Health Innovation Region being formed. She will serve as the Executive Director. Succession planning in process.
- Joshua Meyerson, MD, MPH, Medical Director –Shared the July communicable diseases report.
- Patricia Fralick. RN, MBA, Director of Family Health Services-Shared the Immunization & Immunization waivers per county and Michigan statistics. Healthy Families America update; just 1 year after launching the program we have 51 families enrolled.
- Tina Lamont, RN, Director of Home Care and Aging Services- Recent Bay Harbor Fundraiser brought in \$23,000 for Hospice of Northwest Michigan.
- Erika Van Dam, MPH, CHES Director of Community Health- Child & Adolescent Health Centers, Gaylord Blue Devil Wellness and Ironmen Health Center had a site visit from Michigan Department of Health & Human Services and received an "A" grade.

RESIGNATION:

Bradley Rider announced he would be resigning from the Agency effective 8/19/2016. He thanked Linda Yaroch and the Board for their support. He was given an opportunity with McLaren Northern Michigan . Linda thanked him for his service.

ALPENA DENTAL SUITE:

Bradley Rider shared the facilities improvements. There was an increase in Alpena Dental bid. **MOTION:** A Motion was made by Julie Powers-Gehman and supported by Larry Cassidy to approve the new project cost of \$444,000. All yeas. Motion carried.

DEPUTY HEALTH OFFICER

MOTION: Larry Cassidy, on behalf of the Personnel and Finance committee, proposed to appoint Lisa Peacock as the new Deputy Health Officer effective October 1, 2016. Supported by Shirley Roloff. Discussion. Roll call vote. 4 yeas. 3 opposed. Motion carried.

BANK MERGER:

First Merit has merged with Huntington bank. We did a request for proposal for banking services from Chemical Bank and Huntington Bank. **MOTION:** Larry Cassidy made a motion to accept the proposal to make the change to Chemical Bank before January 1, 2017 and supported by Julie Pwers-Gehman. All yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the June bills in the amount of \$734,667.19 supported by Nancy Ferguson. All yeas. Motion Carried. Larry Cassidy reported that the finance committee met and recommends approval of the June employee expenses of \$25,604.54 supported by Shirley Roloff . All yeas. Motion carried.

Unfinished Business: None.


Other Business: None.

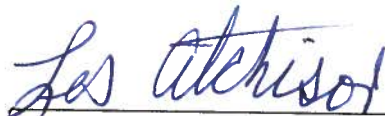
Adjournment:

Tuesday, September 6th, 2016 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:30 A.M.

Respectfully submitted,


Linda Yaroch, Health Officer


Les Atchison, Chairperson