

**Minutes of the Board of Health
Health Department of Northwest Michigan
August 7, 2012**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on August 7, 2012. The meeting was called to order at 10:00 A.M. Chairperson, Jack Jones presiding and Linda Yaroch, Health Officer. Six members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, David Howelman, Shirlene Tripp, Jack Jones, Les Atchison, Richard Sumerix

Member Absent/Excused: Doug Johnson, Robert Drebenstedt

Staff in attendance: Linda Yaroch, Dr. Joshua Meyerson, Tina Lamont, Patricia Fralick, Carol Paxton, Scott Kendzierski, Christie Vogelheim. Jane Sundmacher, Natalie Kasiborski, Nicole Schaub, Intern, Lydia Doublestein, Intern

Guest in attendance: Maureen Radke, Program Officer with Charlevoix County Community Foundation

Approval of Minutes: Motion was made by Les Atchison and supported by Shirlene Tripp to approve the minutes of the June 5, 2012 meeting. All yeas. Motion carried.

Public comment: None.

CHARLEVOIX COUNTY COMMUNITY FOUNDATION – Maureen Radke, Program Director presented a check for \$16,000.00 to Natalie Kasiborski coordinator for the Health Department's Early Childhood Behavioral Health Initiative in Charlevoix, Emmet and northern Antrim counties and for the assessment and planning phases of Safe Routes to School in Charlevoix. She distributed the 2011 Foundation Annual Report; the Charlevoix County Community Foundation has been in business for 20 years and the health department has participated for 12 years and has received grants totaling \$103,000.00. Maureen thanked the Board and it's been a pleasure to work with your staff.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from the following staff:

- Linda Yaroch, RN, MPH, Health Officer
- Joshua Meyerson, MD, MPH, Medical Director
- Patricia Fralick, RN, MSA, Director of Family & Community Health Services
- Tina Lamont, RN, Director of Home Care & Aging Services
- Carol Paxton, RN, MSN, Director of Public Health Emergency Preparedness
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services

Motions from Staff Reports:

2012 AMENDED BUDGET

Motion: Dave Howelman reported that the Personnel & Finance Committee met prior to the Board of Health Meeting and recommends approval to Amend the Budget for 2012 in the amount of \$670,004 as submitted, supported by Les Atchison. All yeas. Motion carried.

2013 PRELIMINARY BUDGET

Motion: A motion by Dave Howelman based on the recommendations of the Personnel & Finance Committee to approve the 2013 Preliminary Budget as submitted; supported by Richard Sumerix. All yeas. Motion carried.

DUAL REPRESENTATION CONCERNING HEALTH DEPARTMENT LEASE

Motion: A motion by Richard Sumerix, seconded by Les Atchison, that the Board of Commissioners/Health Board for the Health Department of Northwest Michigan has reviewed the memo dated July 6, 2012 from it's attorneys, Young, Graham, Elsenheimer & Wendling, P.C., the board consents to the dual representation by the law firm in connection with issues related to a lease agreement between Charlevoix County and the Health Department of Northwest Michigan, and agrees to follow the procedures outlined in the memo. All yeas. Motion Carried.

Finance Committee

Motion: Motion was made by Dave Howelman to approve the June 2012 bills in the amount of \$515,480.28 and employees expenses of \$25,845.50 supported by Richard Sumerix. All yeas. Motion passed. Les Atchison abstained from voting.

Motion: Motion was made by Dave howelman to approve the July, 2012 bills in the amount of \$517,399.02 and employees expenses of \$29,271.74 supported by Shirlene Tripp, All yeas. Motion Carried. Les Atchison, abstained from voting

Unfinished Business: None.

Other Business:

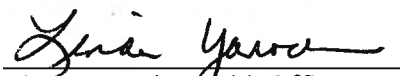
MERS 66TH ANNUAL MEETING ELECTION OF OFFICER DELEGATE

Motion: Motion was made by Les Atchison to appoint Lisa Faust, Human Resource Director as the Officer Delegate to represent the Board at the MERS 66th Annual Meeting' supported by Shirlene Tripp. All yeas. Motion carried.

Adjournment:

Tuesday, September 4, 2012 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next regular meeting of the Board of Health and the August 7, 2012 meeting was adjourned at 11:35 A.M.

Respectfully submitted,


Linda Yaroch, Health Officer

Jack Jones, Chairperson