Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
April 2, 2019

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on April 2, 2019. The meeting was called to order at 10:00 A.M. by Nancy Ferguson, Board Vice Chair. Six members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Shirley Roloff, Nancy Ferguson, Duane Switalski, James Kargol, Julie Powers and David White.

Members absent/excused: Karen Bargy and David Heeres.

Staff in attendance: Lisa Peacock, Erika Van Dam, Natalie Kasiborski, Mary Briscoe, Amanda Thompson, Scott Kendzierski, Tina Lamont, and Erin Luckhardt.

Public Comment: None.

Approval of Minutes: Motion was made by Duane Switalski to approve the March 5th, 2019 meeting minutes. Supported by Shirley Roloff. All yeas. Motion carried.

STAFF REPORTS
Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Erika Van Dam, MPH, CHES, Deputy Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Scott Kendzierski, MS, REHS Environmental Health Services Director, Natalie Kasiborski, PhD, LMSW, MPH, Director of Community, Amanda Thompson, MSN, RN, Director of Family Health Tina Lamont, RN, Director of Home Health and Hospice and Jane Sundmacher, M.Ed. Regional Planning Director:

- Lisa Peacock, RN, MSN, NP, Health Officer – Upcoming Accreditation process shared. Facilities update given.
- Erika Van Dam, MPH, CHES, Deputy Health Officer- DCN Consultant Agreement (Action required). Beaver Island update given- May appointments have been scheduled. Goal is to have some appointments for the end of April. DCN dashboard information shared. Agreement for provision of admin services and joint costs between HDNW and DCN continue to be finalized.
- Joshua Meyerson, MD, MPH, Medical Director –March Communicable Disease report shared. Measles vaccine and protection discussed.
- Natalie Kasiborski, PhD, LMSW, MPH, Director of Community Health- SNAP-Ed update given.
- Amanda Thompson, MSN, RN, Director of Family Health- Electronic Health record update given. Hearing and screening school program shared. Healthy Family Northern Michigan services statistics shared.
- Scott Kendzierski, MS, REHS Environmental Health Services Director- Northern Michigan regional laboratory update given.
- Tina Lamont, RN, Director of Home Health and Hospice- Advanced Directives information shared. Living Will and DNR discussed. MI Post shared.
- Jane Sundmacher, M.Ed. Regional Planning Director- NMCHIR Annual Report shared.
CONSULTANT AGREEMENT BETWEEN THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN AND DENTAL CLINICS NORTH FOR INTERIM MANAGEMENT EXPERTISE:
The current structure of Leadership has been proven mutually beneficial and will continue to be a positive force for the success of the DCN Network. MOTION: Motion was made by Shirley Roloff and supported by Duane Switalski to authorize the Health Officer to finalize revisions of the consultant agreement to reflect the change from interim DCN Executive Director to a long-term basis. All Yea. Motion Carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE
MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the March bills in the amount of $625,429.68 and recommends approval of the March employee expenses of $22,132.08. Supported by David White. All yea. Motion carried.

Unfinished Business: None.

Other Business: Julie Powers reported on an ACES program she attended. James Kergol recapped the marijuana presentation he attended.

Adjournment:
Tuesday, May 7th, 2019 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 11:35 A.M.

Respectfully submitted,

Lisa Peacock, Health Officer

Karen Bargy, Chairperson

[Signatures]