

**Minutes of the Board of Health Meeting
Health Department of Northwest Michigan
April 7, 2015**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on April 7, 2015. The meeting was called to order at 10:00 A.M. Chairperson Les Atchison presiding and Linda Yaroch, Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Robert Wilson, Karen Bargy, Shirley Roloff, Nancy Ferguson, Les Atchison, Larry Cassidy, Julie Powers-Gehman.

Members absent/excused: Doug Johnson

Staff in attendance: Linda Yaroch, Bradley Rider, Patricia Fralick, Scott Kendzierski, Jane Sundmacher, Erika Van Dam and Susan Pulaski.

Approval of Minutes: Motion was made by Larry Cassidy and supported by Nancy Ferguson to approve the minutes of the March 3, 2015 meeting. All yeas. Motion carried.

Public Comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Linda Yaroch, RN, MPH, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Patricia Fralick, RN, MBA, Director of Family Health Services, Erika Van Dam, Director of Community Health, Scott Kendzierski, MS, REHS, Director of Environmental Health Services and Tina Lamont, RN, Director of Home Care & Aging Services.

- Linda Yaroch, RN, MPH, Health Officer- welcomed Erika Van Dam -New Director of Community Health Services. reviewed Budget Updates/New Project. Update was given on BLDHD planning process. Public Health Primer Part B module was played and discussed.
- Joshua Meyerson, MD, MPH, Medical Director –included in the packet his March communicable disease report.
- Patricia Fralick, RN, MBA, Director of Family & Community Health Services - 2014& 2015 Priorities presented. Highlighted a few areas. Some discussion on the population and birth trends. Pat indicated she would share data at the next BOH meeting.
- Erika Van Dam, Director of Community Health-Update given on SAFE and the Gaylord child and Adolescent Health Center. Susan Pulaski presented the student video on the dangers of E cigarettes.
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services –2014& 2015 Priorities reviewed.
- Tina Lamont, RN, Director of Home Care & Aging Services – included her report in the mailed Board packet.

Medicare Letter of intent:

Bradley Rider presented two letters to the Board. The first letter is required by Medicare stating he is the Authorized Official for the Agency and assumes financial and legal responsibility. The second letter, Indemnification as Authorized Official for Medicare, drafted by our Attorney, holds him harmless from any financial and legal responsibilities. **Motion** was made by Nancy Ferguson to authorize Linda Yaroch to sign the Indemnification as Authorized Official for Medicare letter, supported by Robert Wilson. All yeas. Motion carried.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

MOTION: Larry Cassidy reported that the finance committee met and recommends approval of the March bills in the amount of \$453,272.54 and employees expenses of \$32,538.64, supported by Shirley Roloff ; roll call vote. All yeas. Motion carried.

Unfinished Business: None.

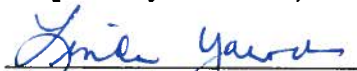
Other Business: None.

Adjournment:

Tuesday, May 5, 2015 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 12:10 P.M.

Respectfully submitted,



Linda Yaroch, Health Officer



Les Atchison, Chairperson