

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
April 6th, 2021 at 10:00 A.M.**

Call to order: A regular meeting of the Board of Health was held at Charlevoix Public Library-classroom A&B with a virtual meeting option (Zoom) on April 6th, 2021. The meeting was called to order at 10:00 A.M. by Karen Bargy, Chairperson. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Karen Bargy, Shirley Roloff, Scott Hankins, Dave Bachelor (via zoom), David White, Rob Pallarito, and Julie Powers.

Members absent/excused: Jarris Rubingh

Staff in attendance: Lisa Peacock, Natalie Kasiborski, Terry Tollas, Dan Thorell, Joshua Meyerson, Amanda Thompson, Kathleen Jakinovich (via zoom), Susan Pulaski, Laurel Johnson, Nicole Spires and Jennifer Kenney.

Approval of the March 2nd, 2021 Board of Health Meeting Minutes: Dave White made a motion to approve the meeting minutes from March 2nd, 2021 supported by Shirley Roloff. All yeas. Motion carried.

Public Comment: none

2020 AUDITED FINANCIAL REPORT

Presentation of the 2020 Audited Financial Report:

Trina Edward, CPA, CGFM from Dennis, Gartland & Niergarth presented the 2020 Audit Report. They gave an overview of the Agency's financial status. No difficulties were encountered in performing the audit. Graphs depicting the Government Fund Equity; Revenue and Expenditure Trends were discussed; Actual Revenues and Expenditures were discussed. Report on File. They thanked Terry Tollas and staff for their assistance in preparing for the audit. **MOTION:** Motion was made by Julie Powers to accept the 2020 Audit Report as submitted; supported by Shirley Roloff. All yeas. Motion carried.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer, Dan Thorell, Director of Environmental Health, Amanda Thompson, MSN, RN, Director of Family Health, Kathleen Jakinovich, MPH, Community Health Director: and Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer- COVID update given. B117 variant discussed. Vaccination numbers reviewed for our area. COVID Clinic schedules reviewed. Partnership with EMS for homebound individuals is working well. Vital statistics and death reporting discussion. Testing availability reviewed. Agency 2019-2020 strategic plan update given. Workplan will be updated for 2021.
- Joshua Meyerson, MD, MPH, Medical Director- March 2021 Communicable Disease Report shared. Deaths and COVID related deaths reporting discussion. Vaccine confidence efforts

reviewed. Uncertain about a booster for the vaccine. Vaccination is our best defense against COVID. Rabies case reviewed.

- Natalie Kasiborski, PhD, LMSW, MPH, Deputy Health Officer- MDHHS/Michigan Public Health Institute technical assistance and consultation project reviewed. Dental Assistance fund grant award reviewed. Public Information monthly reporting messaging shared.
- Amanda Thompson, MSN, RN, Director of Family Health – Children’s Special Health Care services reviewed. Success stories of this program discussed.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – Report in the packet
- Kathleen Jakinovich, MPH, Community Health Director- Community Health and grant updates given. Staffing updates given. Farmers market promotion program discussed.
- Dan Thorell, Director of Environmental Health- Customer satisfaction survey results summary shared. Healthspace discussion.

FINANCE COMMITTEE - ACCOUNTS PAYABLE

ACCOUNTS PAYABLE:

MOTION: Shirley Roloff reported that the finance committee met and recommends approval of the March bills in the amount of \$ 556,750.05 the March employee expenses of 15,787.11. Supported by Scott Hankins. Roll call. All Yeas. Motion carried.

MERS DEFINED CONTRIBUTION PLAN ADOPTION AGREEMENT ADDENDUM:

MOTION: Rob Pallarito made a motion to accept the MERS defined contribution plan adoption addendum as presented. Supported by Julie Powers. All Yeas. Motion carried.

New Business: none

Other Business: none

Comments: none

Adjournment:

Tuesday, May 4th, 2021 at 10:00 A.M. was the fixed date and time for the next regular meeting of the Board of Health.

Meeting adjourned at 12:01 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Karen Bary, Chairperson