

**Minutes of the Special Board of Health Meeting
Health Department of Northwest Michigan
March 16th, 2020**

Call to order: A special meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on March 16th, 2020. The meeting was called to order at 3:00 P.M. by Karen Bargy, Chairperson. Six members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, David White, David Heeres, James Kargol, Julie Powers, and Duane Switalsk and Nancy Ferguson.

Members absent/excused: Julie Powers and Shirley Roloff.

Staff in attendance: Lisa Peacock, Erika Van Dam, Joshua Meyerson, Erin Luckhardt, Scott Kendzierski, Amanda Thompson, Natalie Kasiborksi, Susan Pulaski and Jane Sundmacher.

Public Comment: Remote participation conference line was shared for public comment/questions.

Purpose of Meeting and Format – Shared by Lisa Peacock, Health Officer

Public Health Address- Karen Bargy, Board Chair and Lisa Peacock, Health Officer

Medical Perspective- Shared by Joshua Meyerson

Question & Answer Session, opened up to all attendees.

BOARD OF HEALTH MEETINGS DURING COVID19:

Discussion on future meetings, conference call options/virtual meetings. **MOTION:** Nancy Ferguson made a motion that based on approval from Legal Counsel we consider future meetings be conducted via conference call and/or virtual meetings considering COVID19 Executive Orders. Supported by Duane Switalski. All Yeas. Motion carried.

HDNW TEMPORARY EMPLOYEE EMERGENCY LEAVE POLICY:

Lisa Peacock reviewed the policy of allowing employees up to 80 hours in the event COVID19 impacts staff without having to use paid time off. **MOTION:** David Heeres made a motion to accept the temporary emergency leave policy for HDNW as presented by the Health Officer. Supported by Nancy Ferguson. All Yeas. Motion carried.

Unfinished Business: None.

Other Business: None.

Adjournment:

Tuesday, April 7th 2020 at 10:00 A.M. in the Conference Room (TBD conference call/virtual mtg) of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next meeting of the Board of Health.

Meeting adjourned at 4:43 PM

Respectfully submitted,

Lisa Peacock, Health Officer

Karen Bargo, Chairperson